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Administrative and budgetary aspects of the financing of the United Nations peacekeeping operations: financing of the United Nations peacekeeping operations

Budget for the support account for peacekeeping operations for the period from 1 July 2001 to 30 June 2002

Report of the Secretary-General

Summary

The present report contains the resource requirements proposed for funding under the support account for the period from 1 July 2001 to 30 June 2002. The requirements are presented on a maintenance basis pending completion of the comprehensive review and capacity study that is currently under way.

In its resolution 54/243 B of 15 June 2000, the General Assembly authorized for the 12-month period from 1 July 2000 to 30 June 2001 an amount of $50,699,900 gross for the support account for peacekeeping operations, the financing of which was prorated among the individual budgets of active peacekeeping operations; and a staffing establishment of 469 temporary posts.

In section I of its resolution 55/238 of 23 December 2000, the General Assembly approved an additional $9,190,200 gross ($8,741,600 net), covering requirements for 93 additional posts for the Department of Peacekeeping Operations and related non-post requirements for the six-month period from 1 January to 30 June 2001.

For the period from 1 July 2001 to 30 June 2002, support account resource requirements at the maintenance level are estimated at $73,645,500 gross covering the currently approved staffing establishment of 562 posts and related non-post costs for the full 12 months.

The actions to be taken by the General Assembly at its fifty-fifth session are contained in paragraph 5 of the present report.

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Abbreviations

ICAO	International Civil Aviation Organization
MINURCA	United Nations Mission in the Central African Republic
MINURSO	United Nations Mission for the Referendum in Western Sahara
MIPONUH	United Nations Civilian Police Mission in Haiti
MONUA	United Nations Observer Mission in Angola
MONUC	United Nations Observation Mission in the Democratic Republic of the Congo
ONUCA	United Nations Observer Group in Central America
ONUSAL	United Nations Observer Mission in El Salvador
UNAMIR	United Nations Assistance Mission for Rwanda
UNAMSIL	United Nations Mission in Sierra Leone
UNAVEM	United Nations Angola Verification Mission
UNCRO	United Nations Confidence Restoration Operation in Croatia
UNDOF	United Nations Disengagement Observer Force
UNFICYP	United Nations Peacekeeping Force in Cyprus
UNHCR	Office of the United Nations High Commissioner for Refugees
UNIFIL	United Nations Interim Force in Lebanon
UNIIMOG	United Nations Iran-Iraq Military Observer Group
UNLB	United Nations Logistics Base at Brindisi, Italy
UNMEE	United Nations Mission in Ethiopia and Eritrea
UNMIBH	United Nations Mission in Bosnia and Herzegovina
UNMIH	United Nations Mission in Haiti
UNMIK	United Nations Interim Administration Mission in Kosovo
UNMOT	United Nations Mission of Observers in Tajikistan
UNOMIG	United Nations Observer Mission in Georgia
UNOMIL	United Nations Observer Mission in Liberia
UNOMUR	United Nations Observer Mission in Uganda-Rwanda
UNOSOM	United Nations Operation in Somalia
UNPREDEP	United Nations Preventive Deployment Force
UNPROFOR	United Nations Protection Force
UNPSG	United Nations Police Support Group
UNSMIH	United Nations Support Mission in Haiti

UNTAES	United Nations Transitional Administration for Eastern Slavonia, Baranja and Western Sirmium
UNTAET	United Nations Transitional Administration in East Timor
UNTAG	United Nations Transition Assistance Group
UNTMIH	United Nations Transition Mission in Haiti

I. Introduction

1. The present report contains the proposed requirements at the maintenance level for the support account for peacekeeping operations for the 12-month period from 1 July 2001 to 30 June 2002, which amounts to $73,645,500 gross ($64,361,800 net). The requirements are presented on a maintenance basis pending completion of the comprehensive review and capacity study which is currently under way.

2. The increase of $13,755,400 gross ($12,467,800 net) over the current appropriation of $59,890,100, is largely attributable to: the full 12-months cost of the 93 additional support account posts and non-post resources approved by the General Assembly in its resolution 55/238 of 23 December 2000 for the six-month period from 1 January to 30 June 2001, partially offset by the deletion of a number of non-recurrent cost items.

3. The proposed 2001-2002 budget reflects application of a vacancy turnover factor of 8 per cent for posts at the Professional and higher levels and 2.5 per cent for posts in the General Service and related categories.

4. The proposed 2001-2002 budget for the support account for peacekeeping operations of $73,645,500 gross ($64,361,800 net) will be the subject of revised proposals to be submitted during the fifty-sixth regular session of the General Assembly for the reasons stated in paragraphs 9 to 12 below.

Table 1
Overview

A. Total resources

(Thousands of United States dollars)

	Expenditures 1999 00	*Apportionment 2000 01*	*Cost estimates 2000 02*[a]	*Increase (decrease) over 2000 01*	
				Amount	*Percentage*
Total resources	38 360.8	59 890.1	73 645.5	13 755.4	23.0

[a] Gross requirements.

B. Support account posts

	1999 00	*2000 01*	*2001 02*	*Increase (decrease) over 2000 01*	
				Amount	*Percentage*
Professional category and above	269	341	341	-	-
General Service and related categories					
Principal level	10	14	14	-	-
Other level	190	207	207	-	-
Subtotal	**200**	**221**	**221**	-	-
Total	**469**	**562**	**562**	-	-

II. Actions to be taken by the General Assembly at its fifty-fifth session

5. **The actions to be taken by the General Assembly are as follows:**

(a) To approve additional support account requirements for the period from 1 July 1999 to 30 June 2000 in the amount of $3,501,600 originally authorized as a commitment authority by the General Assembly in its resolution 54/243 of 23 December 1999 (see the report of the Secretary-General on the financial performance report for the support account for the period (A/55/861 dated 27 March 2001));

(b) To approve the support account estimate amounting to $73,645,500 gross ($64,361,800 net) for the 12-month period from 1 July 2001 to 30 June 2002;

(c) To apply the unencumbered balance of $27,900, interest income of $1,272,000 and miscellaneous income of $1,000 ($1,300,900 in total) from the period from 1 July 1999 to 30 June 2000 to the resources required for the period from 1 July 2001 to 30 June 2002;

(d) To prorate the balance of $75,846,200 gross ($66,562,500 net) among the individual active peacekeeping operation budgets to meet the requirements of the support account for the period from 1 July 2001 to 30 June 2002.

III. Developments in the current period

6. On 7 March 2000, the Secretary-General convened a high-level Panel to undertake a thorough review of the United Nations peace and security activities and to present a clear set of specific, concrete and practical recommendations to assist the United Nations in conducting such activities in the future. On 21 August 2000 the Secretary-General transmitted the report of the Panel on United Nations Peace Operations (A/55/305-S/2000/809) to the Presidents of the General Assembly and the Security Council, requesting support in converting into reality the far-reaching agenda laid out in the report.

7. In his report in the implementation of the report of the Panel (A/55/502), the Secretary-General noted that in order to implement some of the recommendations related to the overall conduct and management of peace operations, including those related to strategic analysis, coordination, effective mission guidance and streamlined policies and procedures, he would submit a separate and detailed report on the resource requirements for those actions that could be taken immediately.

8. In his subsequent reports on the resource requirements for the implementation of the report of the Panel (A/55/507 and Add.1), the Secretary-General, inter alia, requested a supplemental increase of 189 posts funded under the support account and an amount of $11,365,400 gross for the related post and non-post support account requirements for the period from 1 January to 30 June 2001. He further noted that the budgetary implications of some of the Panel's recommendations would require further study, and that a second implementation report, and related resource requirements, would be submitted to the General Assembly in the course of 2001.

9. The Special Committee on Peacekeeping Operations convened in an extraordinary session and decided to create an open-ended working group, to examine the recommendations of the Panel (A/55/305-S/2000/809) and the implementation report of the Secretary-General (A/55/502). In its report (A/C.4/55/6), the Special Committee requested that a comprehensive review be undertaken of the management, structure, recruitment, processes and interrelationships of all relevant elements within the Secretariat that play a role in peacekeeping operations.

10. In its report dated 8 December 2000 (A/55/676), the Advisory Committee on Administrative and Budgetary Questions recommended approval of only those resource requests the postponement of which could adversely impact backstopping of current peacekeeping operations (93 posts and related non-post requirements). The Committee also recommended that consideration of the other post and non-post requirements requested by the Secretary-General in his report dated 27 October 2000 (A/55/507/Add.1) be deferred until the comprehensive review and capacity study requested by the Special Committee on Peacekeeping Operations was completed and the related resource requirements to be financed from both the support account for peacekeeping operations and the regular budget to implement the recommendations of the Panel were clarified.

11. On the basis of the recommendations of the Advisory Committee (A/55/676), the General Assembly, in its resolution 55/238, authorized the establishment of 93 additional posts and the related resource requirements in the amount of $9,190,200 gross ($8,741,600 net) for the period from 1 July 2000 to 30 June 2001. The Assembly also took note of the intention of the Secretary-General to submit future reports to the Assembly at its fifty-fifth and fifty-sixth sessions on the implementation of the recommendations in the report of the Panel on United Nations Peace Operations.

12. The current status of the capacity study and comprehensive review is progressing and when completed will be submitted to the legislative bodies for their review. It is anticipated that the Secretary-General's revised resource requirements for the support account for the period from 1 July 2001 to 30 June 2002 for the Department of Peacekeeping Operations and for all other non-Department of Peacekeeping Operations units that provide backstopping support for peacekeeping operations at Headquarters will be submitted early during the fifty-sixth session.

13. The Secretary-General is therefore proposing requirements at the maintenance level for the period from 1 July 2001 to 30 June 2002, pending completion of the capacity study and comprehensive review. In this context, it is noted that the current level of backstopping of peacekeeping operations will not only continue but will likely be increased as a result of anticipated accelerated activity for the United Nations Organization Mission in the Democratic Republic of the Congo (MONUC) and possible further expansion in the United Nations Mission in Sierra Leone (UNAMSIL).

14. All the parties concerned, the Department of Peacekeeping Operations, the Office of Programme Planning, Budget and Accounts and the Headquarters Property Survey Board, continue to work closely together on and made much progress in addressing the unfinished business related to completed or closed missions. The final performance report on the United Nations Peace Forces headquarters was submitted to and considered by the General Assembly during May 2000 (A/54/803).

However, largely owing to preoccupation of coping with the surge in peacekeeping operations and pending resolution of a number of residual outstanding issues, some essential work remains unfinished and there has been slippage in the preparation and submission of performance reports for the United Nations Operation in Somalia (UNOSOM) and the United Nations Assistance Mission for Rwanda (UNAMIR), in particular, which are now targeted for submission in late 2001. Information on backlog work outstanding in respect of specific missions as well as information on other planned activities of the Department of Peacekeeping Operations that are pending is provided in section V.

IV. Resource requirements in support of peacekeeping operations for the period from 1 July 2001 to 30 June 2002

Table 2
Overall requirements
(United States dollars)

	Expenditures July 1999-June 2000	*Approved July 2000-June 2001*	*Proposed July 2001-June 2002*
Posts	35 038 600	41 269 200	52 735 200
General temporary assistance	255 100	789 000	589 000
Consultants	-	600 000	-
Overtime	215 200	272 000	272 000
Official travel	137 100	235 000	235 000
Training	333 800	739 000	880 500
Common services	2 167 100	4 089 200	7 847 300
Electronic data-processing services	-	1 050 000	1 500 000
Electronic data-processing equipment	213 900	2 628 800	272 800
Office furniture and equipment	-	221 800	30 000
Staff assessment	-	7 996 100	9 283 700
Gross resources	**38 360 800**	**59 890 100**	**73 645 500**
Income from staff assessment	-	7 996 100	(9 283 700)
Net resources	**38 360 800**	**51 894 000**	**64 361 800**
Total	**38 360 800**	**59 890 100**	**73 645 500**

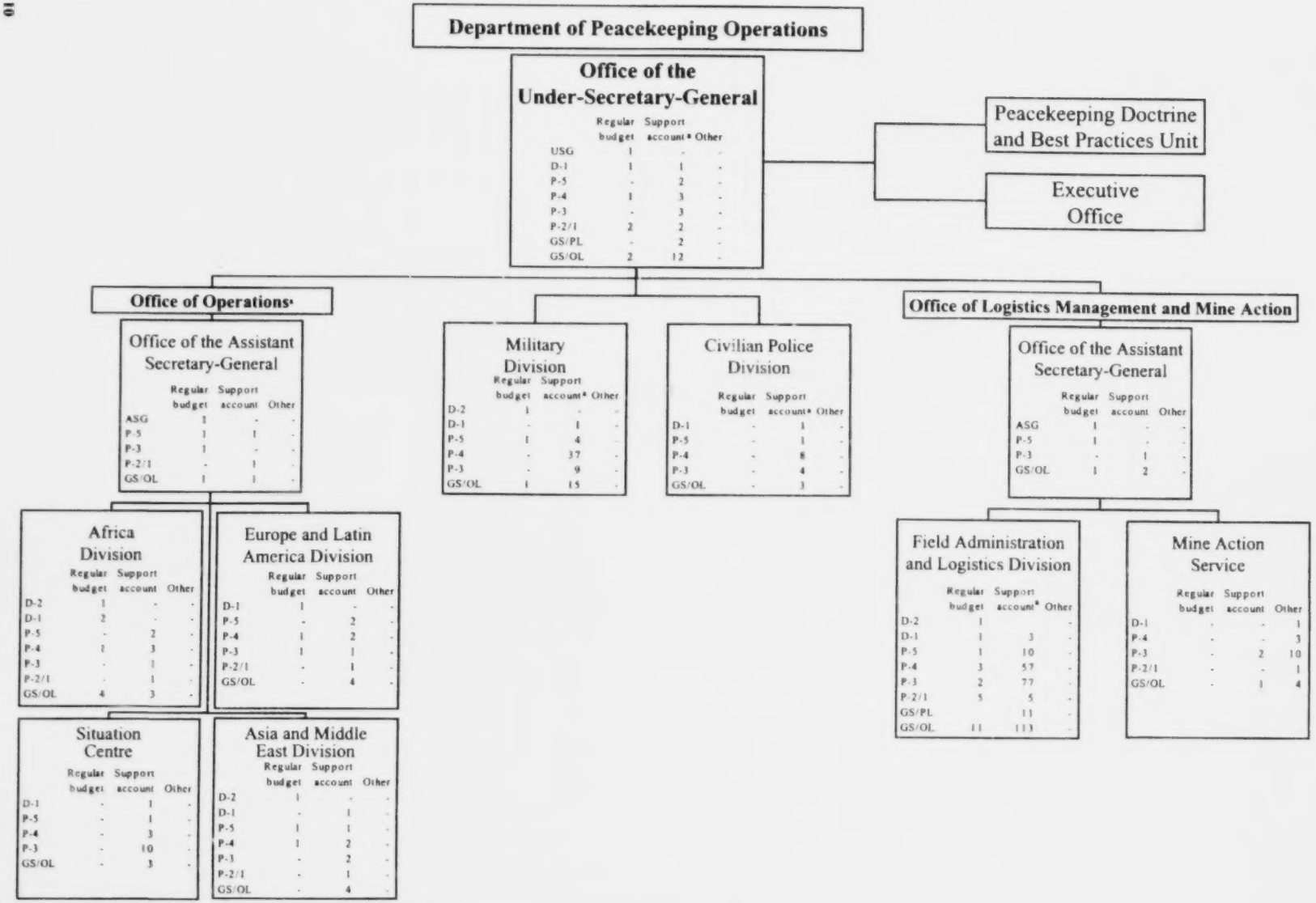
Table 3
Overall staffing

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000 01	2001 02	2000 01	2001 02	2000 01	2001 02	2000 01	2001 02
Professional category and above								
Under-Secretary-General	4	4	-	-	-	-	4	4
Assistant Secretary-General	4	4	-	-	-	-	4	4
D-2	18	18	2	2	-	-	20	20
D-1	30	30	9	9	4	4	43	43
P-5	52	53	34	34	6	6	92	93
P-4	71	71	153	153	28	28	252	252
P-3	65	66	130	130	28	28	223	224
P-2/P-1	47	46	13	13	6	6	66	65
Subtotal	**291**	**292**	**341**	**341**	**72**	**72**	**704**	**705**
General Service and related categories								
Principal level	46	46	14	14	15	15	75	75
Other level	403	403	207	207	92	92	702	702
Trades and crafts	99	99	-	-	4	4	103	103
Subtotal	**548**	**548**	**221**	**221**	**111**	**111**	**880**	**880**
Total	**839**	**840**	**562**	**562**	**183**	**183**	**1 584**	**1 585**

A. Department of Peacekeeping Operations

15. The Department of Peacekeeping Operations is responsible for the implementation of the work programme under this section. The Department acts as the operational arm of the Secretary-General for United Nations peacekeeping operations and is responsible for the conduct, management, direction, planning and preparation of these operations and for providing administrative and logistics support to good offices, preventive diplomacy, peacemaking and humanitarian missions, as required.

Structure and staffing of the Department of Peacekeeping Operations as at 1 January 2001


Department of Peacekeeping Operations
Office of the Under-Secretary-General
Regular budget / Support account[a] / Other
USG 1 - -
D-1 1 1 -
P-5 - 2 -
P-4 1 3 -
P-3 - 3 -
P-2/1 2 2 -
GS/PL - 2 -
GS/OL 2 12 -
Peacekeeping Doctrine and Best Practices Unit
Executive Office
Office of Operations[a]
Office of the Assistant Secretary-General
Regular budget / Support account / Other
ASG 1 - -
P-5 1 1 -
P-3 1 - -
P-2/1 - 1 -
GS/OL 1 1 -
Military Division
Regular budget / Support account[a] / Other
D-2 1 - -
D-1 - 1 -
P-5 1 4 -
P-4 - 37 -
P-3 - 9 -
GS/OL 1 15 -
Civilian Police Division
Regular budget / Support account[a] / Other
D-1 - 1 -
P-5 - 1 -
P-4 - 8 -
P-3 - 4 -
GS/OL - 3 -
Office of Logistics Management and Mine Action
Office of the Assistant Secretary-General
Regular budget / Support account / Other
ASG 1 - -
P-5 1 - -
P-3 - 1 -
GS/OL 1 2 -
Africa Division
Regular budget / Support account / Other
D-2 1 - -
D-1 2 - -
P-5 - 2 -
P-4 1 3 -
P-3 - 1 -
P-2/1 - 1 -
GS/OL 4 3 -
Europe and Latin America Division
Regular budget / Support account / Other
D-1 1 - -
P-5 - 2 -
P-4 1 2 -
P-3 1 1 -
P-2/1 - 1 -
GS/OL - 4 -
Situation Centre
Regular budget / Support account / Other
D-1 - 1 -
P-5 - 1 -
P-4 - 3 -
P-3 - 10 -
GS/OL - 3 -
Asia and Middle East Division
Regular budget / Support account / Other
D-2 1 - -
D-1 - 1 -
P-5 1 1 -
P-4 1 2 -
P-3 - 2 -
P-2/1 - 1 -
GS/OL - 4 -
Field Administration and Logistics Division
Regular budget / Support account[a] / Other
D-2 1 - -
D-1 1 3 -
P-5 1 10 -
P-4 3 57 -
P-3 2 77 -
P-2/1 5 5 -
GS/PL - 11 -
GS/OL 11 113 -
Mine Action Service
Regular budget / Support account / Other
D-1 - - 1
P-4 - - 3
P-3 - 2 10
P-2/1 - - 1
GS/OL - 1 4

[a] Includes 93 posts approved by the General Assembly in its resolution 55/238 allocated as indicated in table 4.

Table 4
Additional posts approved by the General Assembly[a]

Department of Peacekeeping Operations	*D-1*	*P-5*	*P-4*	*P-3*	*P-2*	*General Service*		*Total*
						PL	*OL*	
Executive Office	-	-	-	1	-	-	-	1
Office of Operations	-	3	2	3	4	-	-	12
Office of Logistics Management and Mine Action:								
Field Administration and Logistics Division	-	-	19	14	2	4	11	50
Military Division	-	2	11	6	-	-	5	24
Civilian Police Division	-	-	2	3	-	-	1	6
Total	**-**	**5**	**34**	**27**	**6**	**4**	**17**	**93**

[a] Resolution 55/238.

Table 5
Overall requirements
(United States dollars)

	Expenditure July 1999-June 2000	*Approved July 2000-June 2001*	*Proposed July 2001-June 2002*
Posts	25 653 500	30 661 200	41 227 000
General temporary assistance	53 300	380 000	180 000
Consultants	-	600 000	-
Overtime	191 000	240 000	240 000
Official travel	101 300	175 000	175 000
Training	333 800	739 000	880 500
Common services	567 000	973 600	1 174 400
Electronic data-processing services	-	1 050 000	1 500 000
Electronic data-processing equipment	208 300	2 611 700	272 800
Office furniture and equipment	-	221 800	30 000
Staff assessment	-	5 962 500	7 244 300
Gross resources	**27 108 200**	**43 614 800**	**52 924 000**
Income from staff assessment		5 962 500	(7 244 300)
Net resources	**27 108 200**	**37 652 300**	**45 679 700**
Total	**27 108 200**	**43 614 800**	**52 924 000**

Table 6
Overall staffing for the Department of Peacekeeping Operations

	Temporary posts							
	Regular budget		*Support account*		*Other*		*Total*	
	2000 01	*2001 02*	*2000 01*	*2001 02*	*2000 01*	*2001 02*	*2000 01*	*2001 02*
Professional category and above								
Under-Secretary-General	1	1	-	-	-	-	1	1
Assistant Secretary-General	2	2	-	-	-	-	2	2
D-2	4	4	-	-	-	-	4	4
D-1	5	5	8	8	1	1	14	14
P-5	5	5	24	24	-	-	29	29
P-4	7	7	115	115	3	3	125	125
P-3	4	4	110	110	10	10	124	124
P-2/P-1	7	7	11	11	1	1	19	19
Subtotal	**35**	**35**	**268**	**268**	**15**	**15**	**318**	**318**
General Service and related categories								
Principal level	-	-	13	13	-	-	13	13
Other level	20	20	161	161	4	4	185	185
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**20**	**20**	**174**	**174**	**4**	**4**	**198**	**198**
Total	**55**	**55**	**442**	**442**	**19**	**19**	**516**	**516**

1. Office of the Under-Secretary-General

Table 7
Posts

	Regular budget		*Temporary posts*					
			Support account		*Other*		*Total*	
	2000-01	*2001-02*	*2000-01*	*2001-02*	*2000-01*	*2001-02*	*2000-01*	*2001-02*
Professional category and above								
Under-Secretary-General	1	1	-	-	-	-	1	1
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	-	-	-	-	-	-	-	-
D-1	1	1	1	1	-	-	2	2
P-5	-	-	2	2	-	-	2	2
P-4	1	1	3	3	-	-	4	4
P-3	-	-	3	3	-	-	3	3
P-2/P-1	2	2	2	2	-	-	4	4
Subtotal	**5**	**5**	**11**	**11**	**-**	**-**	**16**	**16**
General Service and related categories								
Principal level	-	-	2	2	-	-	2	2
Other level	2	2	12	12	-	-	14	14
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**2**	**2**	**14**	**14**	**-**	**-**	**16**	**16**
Total	**7**	**7**	**25**	**25**	**-**	**-**	**32**	**32**

Functions

16. The Office of the Under-Secretary-General directs and controls United Nations peacekeeping operations on behalf of the Secretary-General and formulates policies for peacekeeping operations and operational guidelines based on Security Council mandates. The Office maintains open communications with Member States on all facets of peacekeeping. In addition, it maintains liaison with the Office of the Spokesman for the Secretary-General and the Department of Public Information and maintains extensive contacts with the media. In order to promote understanding of United Nations peacekeeping, the staff attends seminars and conferences organized by Governments, intergovernmental organizations and academic institutions. The Office comprises the immediate Office of the Under-Secretary-General, the Peacekeeping Doctrine and Best Practices Unit and the Executive Office.

17. The Policy Analysis and Lessons Learned Unit has been transformed into the Peacekeeping Doctrine and Best Practices Unit, as reflected in the report of the Secretary-General on resource requirements for implementation of the report of the Panel on United Nations Peace Operations (A/55/507/Add.1). While consideration of the scope of its contribution is ongoing in the context of the comprehensive review, the Unit will focus on the following areas in the next period.

(a) Analysis of previous experience in order to identify best practices to be followed by peacekeeping operations in the future, and preparation or clarification of various operational guidelines;

(b) Fostering a coherent presentation of peacekeeping policy through the provision of inputs to reports and participation in interdepartmental working groups, the preparation of text on cross-cutting issues, etc.;

(c) Service to the Special Committee on Peacekeeping Operations;

(d) Maintenance of the Resource Centre.

18. In servicing the Special Committee on Peacekeeping Operations, the Unit, *inter alia*, provides relevant Secretariat reports, drafts speaking notes, organizes administrative aspects and prepares the text of the Special Committee's report. In terms of fostering a coherent presentation of peacekeeping policy, the Unit participates in such task forces and working groups as the initiative on Coordinating Action on Small Arms, the Strategic Planning Network, the Steering Group on Disarmament and Development and the Conflict Prevention and Post-Conflict Reconstruction Network. It also prepares, in consultation with others, reports on such cross-cutting issues as the Secretary-General's report to the Security Council entitled "Peacekeeping: No Exit without Strategy".

19. During the period from 1 July 1999 to 30 June 2000, the Unit's programme of work comprised the following tasks:

(a) Contributions to inter-agency efforts and the report of the Secretary-General on the protection of civilians in armed conflict;

(b) Guidelines for cooperation between peacekeeping operations and humanitarian and human right elements;

(c) Consideration of the role of peacekeeping in disarmament, demobilization and reintegration and, in close cooperation with the Training and Evaluation Service, the development of principles and guidelines;

(d) In close cooperation with the Civilian Police Division, support to Member States' discussion on the role of police in peacekeeping, including through the formulation of objectives and agendas, preparation of reports and coordination of follow-up;

(e) Continued work on projects related to mine clearance and gender mainstreaming in peacekeeping operations;

(f) Strengthening the Lessons Learned Resource Centre.

20. The Executive Office provides financial, personnel and administrative support services to the Department, including responsibility for financial management and performance reporting. During the period the workload of the Executive Office increased owing to the process of recruitment, placement and promotion of candidates to fill the additional support account approved for the period from 1 July 2000 to 30 June 2001.

21. Taking into account the increased workload of the Office of the Under-Secretary-General, one post was provided to the Office on an interim basis in late 2000, in accordance with General Assembly resolution 55/238.

Workload statistics

Table 8
Executive Office

	1998	*1999*	*2000*
Placement and promotion	50	140	209
Personnel actions	1 165	1 344	1 771
Travel authorizations	406	469	626

Resources

22. Of the 32 posts currently authorized for the Office of the Under-Secretary-General, 25 posts are funded under the support account and are allocated as follows:

Table 9
Posts funded from the Support Account

	Professional category and above	*General Service and related categories*
Office of the Under-Secretary-General	4	7
Policy Analysis and Lessons Learned Unit[a]	3	1
Executive Office	4	6

[a] See para. 17 above.

2. Office of Operations

Table 10
Posts

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000 01	2001 02	2000 01	2001 02	2000 01	2001 02	2000 01	2001 02
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	1	1	-	-	-	-	1	1
D-2	2	2	-	-	-	-	2	2
D-1	3	3	2	2	-	-	5	5
P-5	2	2	7	7	-	-	9	9
P-4	3	3	10	10	-	-	13	13
P-3	2	2	14	14	-	-	16	16
P-2/P-1	-	-	4	4	-	-	4	4
Subtotal	**13**	**13**	**37**	**37**	**-**	**-**	**50**	**50**
General Service and related categories								
Principal level	-	-	-	-	-	-	-	-
Other level	5	5	15	15	-	-	20	20
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**5**	**5**	**15**	**15**	**-**	**-**	**20**	**20**
Total	**18**	**18**	**52**	**52**	**-**	**-**	**70**	**70**

Functions

23. The Office of Operations is responsible for the provision of day-to-day executive direction and guidance to peacekeeping operations in the field, fulfilling the Secretary-General's reporting obligations on peacekeeping operations to the Security Council, and overseeing the planning process for peacekeeping operations. In doing so, the Office coordinates and integrates inputs from other offices with the Department of Peacekeeping Operations, as well as from other departments, agencies and programmes.

24. The overall role of the Office of Operations is to act as a dynamic factor in devising, promoting agreement on and implementing solutions to the problems that arise in its area of responsibility. The ease or difficulty in fulfilling this responsibility depends on a number of factors, including the nature of an operation's mandate, the willingness of the parties peacefully to resolve their dispute and cooperate with the United Nations in carrying out Security Council mandates and the willingness of other parties (regional organizations, Member States, etc.) to play their role through the provision of political support, manpower, logistics and the financial resources necessary for the implementation of the peace process.

25. The Office is led by an Assistant Secretary-General and is comprised of three regional divisions (the Africa Division, the Europe and Latin America Division and the Asia and Middle East Division) and the Situation Centre.

26. The functions and activities of the Office remain as laid down in paragraphs 66 to 80 of the report of the Secretary-General on the support account for peacekeeping operations for the period from 1 July 2000 to 30 June 2001 (A/54/800).

27. The workload of the Office has increased significantly in the recent past due to both the surge in peacekeeping operations and the increased complexity of mandates in such areas as civil administration. To assist with the planning and management of these activities, 12 additional posts were provided on an interim basis to the Office in late 2000 in accordance with General Assembly resolution 55/238.

Workload statistics

Table 11
Situation Centre activity

	1994	*1995*	*1996*	*1997*	*1998*	*1999*	*2000*
Daily situation reports on peacekeeping operations	252	252	252	252	252	252	252
Daily executive summaries	-	-	252	252	252	252	252
Reports on specific subjects	-	-	-	15	30	270	284
Notations of casualties to Member States	286	636	202	325	102	214	165
Video conferences	-	-	-	-	-	96	101
Briefings at meetings of crisis action teams	-	-	10	21	35	60	87
Communications with senior officers	-	-	5	80	100	120	240
Presentations, visits and conferences/ meetings (approximate number)	-	-	1 200	1 500	2 000	2 000	2 100

Table 12
Scope of operations — Office of Operations

	1995	*1996*	*1997*	*1998*	*1999*	*2000*
Ongoing missions at year end	16	16	15	16	17	15
Countries contributing troops, military observers, civilian police	76	69	71	77	88	89
New missions established	4	3	4	3	4	1
Missions closed	4	3	5	2	3	3
Missions planned	6	5	5	5	6	2
Changes to mission mandate (expansion/ reduction)	2	1	1	1	8	4

Table 13
Quantifiable workload indicators

	1995	*1996*	*1997*	*1998*	*1999*	*2000*
Reports of the Secretary-General to the Security Council	79	65	59	70	61	69
Letters from the Secretary-General to the President of the Security Council	58	47	71	55	51	68
Background notes for the Security Council, the Secretary-General and other senior officials	-	1 070	1 180	1 316	1 277	1 168
Weekly updates on peacekeeping operations to the Security Council	-	48	48	52	52	52
Representation at meetings of the Security Council	-	-	79	92	167	152
Meetings with troop-contributing countries chaired by the Security Council or the Department of Peacekeeping Operations	-	57	74	79	92	89
Number of task forces/working groups chaired by the Department	-	33	48	41	119	116
Number of task forces/working groups in which the Department participated	-	97	106	105	178	143
Outgoing cables (estimate, based on monthly average)	-	-	3 600	3 324	3 295	3 521

Resources

28. The 52 posts funded under the support account currently allocated to the Office of Operations are distributed as follows:

Table 14
Posts funded from the support account

	Professional category and above	*General Service and related categories*
Office of the Assistant Secretary-General	2	1
Africa Division	7	3
Asia and Middle East Division	7	4
Europe and Latin America Division	6	4
Situation Centre	15	3

3. Office of Logistics Management and Mine Action

Table 15
Posts

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000/01	2001/02	2000/01	2001/02	2000/01	2001/02	2000/01	2001/02
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	1	1	-	-	-	-	1	1
D-2	1	1	-	-	-	-	1	1
D-1	1	1	3	3	1	1	5	5
P-5	2	2	10	10	-	-	12	12
P-4	3	3	57	57	3	3	63	63
P-3	2	2	80	80	10	10	92	92
P-2/P-1	5	5	5	5	1	1	11	11
Subtotal	**15**	**15**	**155**	**155**	**15**	**15**	**185**	**185**
General Service and related categories								
Principal level	-	-	11	11	-	-	11	11
Other level	12	12	116	116	4	4	132	132
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**12**	**12**	**127**	**127**	**4**	**4**	**143**	**143**
Total	**27**	**27**	**282**	**282**	**19**	**19**	**328**	**328**

Functions

29. The Office of Logistics Management and Mine Action provides executive direction and overall coordination of all logistics and administration activities for field missions, including staffing, administration, finance and procurement. It ensures the development and implementation of policies and procedures concerning support of peacekeeping operations and field missions. The Office maintains liaison and conducts negotiations with Member States and other organizations regarding contributions to peacekeeping operations. It ensures policy development and the promulgation of the administrative, material management and financial policies and regulations of the field operations within the context of the United Nations financial and personnel regulations and rated and administrative procedures.

30. The Office is led by an Assistant Secretary-General and consists of the Field Administration and Logistics Division and the Mine Action Service. The Field Administration and Logistics Division consists of three organizational units in addition to the Office of the Director: the Finance Management and Support Service, the Logistics and Communications Service and the Personnel Management and Support Service.

31. The functions of the Office of Logistics Management and Mine Action, and the organizations units contained therein, remain as described in the previous report of the Secretary-General on the support account (A/54/800, paras. 88 to 102).

32. The increasing demands on the Field Administration and Logistics Division in recent years was reflected in the interim provision of 50 additional posts in December 2000 in accordance with General Assembly resolution 55/238 of 23 December 2000.

Workload statistics

33. The table below provides comparative workload indicators from 1996 to 2000.

Table 16
Scope of operations supported by the Field Administration and Logistics Division

	1996	*1997*	*1998*	*1999*	*2000*
Deployed troops[a]	26 250	20 830	10 750	12 700	29 190
Military observers[a]	1 750	1 550	950	1 320	1 510
Civilian police monitors[a]	2 770	3 130	3 030	4 440	7 800
Civilian staff[a]	4 100	6 300	6 400	9 300	15 700
Total budget of field missions supported by the Division (in millions of United States dollars)	1 494.8	1 258.1	1 013.3	1 644.0	2 530.0
Missions planned (both activated and not activated)	5	5	5	6	2
Number of missions in liquidation (at Headquarters)	4	5	7	9	11

[a] Peak number.

Workload statistics

Table 17
Personnel Management and Support Service

	1996	*1997*	*1998*	*1999*	*2000*
Applications processed	5 284	4 833	2 971	1 973	5 233
Offers of appointment issued	605	718	686	1 947	2 278
Travel authorizations processed	2 835	2 646	1 864	3 051	3 760
Travel authorizations (in United States dollars)	15 818 765	16 154 491	11 663 480	22 488 548	27 889 691
Personnel actions approved	10 929	10 351	10 022	8 955	18 587
Separations of staff	533	506	560	589	827

Table 18
Finance Management and Support Service

	1996	*1997*	*1998*	*1999*	*2000*
Performance reports completed	21	33	24	36	17
Costs estimates prepared	47	52	59	47	34
Requests for realignment or redeployment of allotment	139	216	191	180	111
Contingent-owned equipment claims processed	24	44	140	86	236
Letters of assist processed	754	658	320	169	369
Death and disability claims finalized	64	227	592	376	321

Table 19
Logistics and Communications Service

	1996	*1997*	*1998*	*1999*	*2000*
Value of contracts and letters of assist managed (millions of United States dollars)	270.1	158.6	154.5	211.5	509.7
Letters of assist issued	44	37	56	49	123
Verification reports for contingent-owned equipment evaluated	-	3	70	53	156
Material release orders authorized	143	430	580	604	586
Aircraft in flight (charter or letters of assist)	-	-	52	63	114
Vehicles in global fleet	-	-	8 000	8 100	10 508

Resources

34. During the current period, the Office of Logistics Management and Mine Action was strengthened on an interim basis by the addition of 50 posts funded from the support account in accordance with General Assembly resolution 55/238. On that basis it currently has a total authorized staffing of 328 (including 27 posts under the regular budget and 19 posts funded under the Voluntary Trust Fund for Assistance in Mine Action). Of the total 328, 282 posts are funded from the support account, allocated as follows:

Table 20
Posts funded from the support account

	Professional category and above	*General Service and related categories*
Office of the Assistant Secretary-General	1	2
Mine Action Service	2	1
Field Administration and Logistics Division	152	124

35. The distribution of the 276 posts funded from the support account in the Field Administration and Logistics Division is as follows:

Table 21
Posts funded from the support account

	Professional category and above	*General Service and related categories*
Office of the Director	1	3
Logistics and Communications Service	97	48
Finance Management and Support Service	29	23
Personnel Management and Support Service	25	50

4. Military Division

Table 22
Posts

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000 01	2001 02	2000 01	2001 02	2000 01	2001 02	2000 01	2001 02
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	1	1	-	-	-	-	1	1
D-1	-	-	1	1	-	-	1	1
P-5	1	1	4	4	-	-	5	5
P-4	-	-	37	37	-	-	37	37
P-3	-	-	9	9	-	-	9	9
P-2/P-1	-	-	-	-	-	-	-	-
Subtotal	**2**	**2**	**51**	**51**	**-**	**-**	**53**	**53**
General Service and related categories								
Principal level	-	-	-	-	-	-	-	-
Other level	1	1	15	15	-	-	16	16
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**1**	**1**	**15**	**15**	**-**	**-**	**16**	**16**
Total	**3**	**3**	**66**	**66**	**-**	**-**	**69**	**69**

Functions

36. During the period from 1 July 2000 to 30 June 2001, the Military and Civilian Police Division was restructured to reflect the creation of a separate Military Division and a Civilian Police Division, with the Civilian Police Unit moving out of the military reporting chain. The Military Division provides technical military advice and professional military input to the direction of current operations, undertakes force generation (including management of military aspects of standby arrangements), undertakes induction, repatriation and rotation of contingents and individual officers, produces military component mission plans and provides training, guidelines and standards to support to Member States and to field missions.

37. The Military Division itself was restructured during the period and now consists of five organizational units as follows: Office of the Military Adviser, Current Military Operations Service, Military Planning Service, Force Generation and Military Personnel Service and Training and Evaluation Service. The functions of these services are laid down in the report on resource requirements for implementation of the report of the Panel on United Nations Peace Operations (A/55/507/Add.1, paras. 5.102 to 5.117). Following review of the resources requests

contained in that document an additional 24 posts were approved for the Military Division during this period.

Resources

38. During the current period, the Military Division had a total staffing of 69 posts, of which 66 were provided under the support account. The 66 posts funded from the support account include 24 additional posts provided on an interim basis in accordance with General Assembly resolution 55/238. The distribution of the 66 support account posts are as follows:

Table 23
Posts funded from the support account

	Professional category and above	*General Service and related categories*
Office of the Military Adviser	3	2
Current Military Operations Service	6	2
Force Generation and Military Personnel Service	8	4
Military Planning Service	23	3
Training and Evaluation Service	11	4

Civilian Police Division

Table 24
Posts

	Regular budget		*Temporary posts*					
			Support account		*Other*		*Total*	
	2000 01	*2001 02*	*2000 01*	*2001 02*	*2000 01*	*2001 02*	*2000 01*	*2001 02*
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	-	-	-	-	-	-	-	-
D-1	-	-	1	1	-	-	1	1
P-5	-	-	1	1	-	-	1	1
P-4	-	-	8	8	-	-	8	8
P-3	-	-	4	4	-	-	4	4
P-2/P-1	-	-	-	-	-	-	-	-
Subtotal	-	-	**14**	**14**	-	-	**14**	**14**
General Service and related categories								
Principal level	-	-	-	-	-	-	-	-
Other level	-	-	3	3	-	-	3	3
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	-	-	**3**	**3**	-	-	**3**	**3**
Total	-	-	**17**	**17**	-	-	**17**	**17**

Functions

39. During the current period, the former Civilian Police Unit was removed from the military chain of command and renamed the Civilian Police Division. It was also strengthened with the approval of six additional posts following consideration of the report of the Secretary-General on resource requirements for implementation of the report of the Panel on United Nations Peace Operations (A/55/507/Add.1). These increases were a reflection of both the increased number of civilian police in peace operations and also the qualitative change in the breadth of the responsibilities for the Civilian Police Division. Whereas in the past civilian police operations were primarily responsible for monitoring and training activities, they are now entrusted with a broader range of responsibilities, up to the point of executive authority in certain missions. This growth in both the number and scope of civilian police operations within peacekeeping has resulted in a corresponding increase in the responsibilities of those supporting such activities at Headquarters.

40. The Civilian Police Division now consists of three organizational units as follows: Office of the Civilian Police Adviser, the Policy and Planning Unit and the Mission Management Unit. In coordination with other offices within the Department of Peacekeeping Operations, the Policy and Planning Unit is responsible for the

development of policy guidelines for the Division and for civilian police components within field missions. The Mission Management Unit provides guidelines to the civilian police components of current peace operations, working in close collaboration with the Office of Operations. The Unit also administers the deployment and rotation of all officers from their home countries to and from the mission area.

41. During the reporting period, the Civilian Police Division had a total of 17 authorized posts, all funded under the support account. The distribution of these posts is detailed in table 25 below.

Table 25
Posts funded from the support account

	Professional category and above	*General Service and related categories*
Office of the Civilian Police Adviser	1	1
Policy and Planning Unit	7	1
Mission Management Unit	6	1

Workload statistics

Table 26
Scope of operations supported by the Military and Civilian Police Divisions

	1996	*1997*	*1998*	*1999*	*2000*
Missions supported (includes non-peacekeeping missions)	16	15	16	17	15
Deployed troops[a]	26 250	20 830	10 750	12 700	29 190
Deployed military observers[a]	1 750	1 550	950	1 320	1 510
Deployed civilian police[a]	2 770	3 130	3 030	4 440	7 800

[a] Peak number.

Table 27
Quantifiable workload indicators

	1996	*1997*	*1998*	*1999*	*2000*
Input to reports of the Secretary-General to the Security Council	65	59	70	61	69
Input to background notes for senior officials	1 070	1 180	1 316	1 277	1 168
Input to weekly updates for the Security Council on all peacekeeping operations	48	48	52	52	52
Monthly updates on military and civilian police contributions to all peacekeeping operations	12	12	12	12	12
Military and civilian police mission concept of operations and contingency plans	5	6	5	14	21
Guidance to countries contributing troops and civilian police	4	7	5	11	12
Participation in field survey missions and production of reports	4	7	4	10	17
Production of force commander's and civilian police commissioner's directives	4	7	5	11	15
Production of rules of engagement	4	7	4	4	4
Input to memoranda of understanding for contingent-owned equipment			10	25	30
Input to mission liquidation directives	3	5	2	2	1
Input to mission budget preparation	3	4	3	3	5
Input to draft status of forces agreements			4	4	5
Training activities conducted by the Training Unit			16	10	9
Training Unit assistance to Member States' training/seminars and exercises			30	10	45
Individual rotations processed			3 621	5 650	8 100
Formed unit rotations processed			56	76	80
Representation at troop contributors meetings chaired by Security Council	19	32	27	35	50
Representation at troop contributors meetings chaired by the Department	38	42	52	62	70
Briefings to visitors and visiting groups			100	80	100
Input to task forces/working groups chaired by the Department	33	48	41	70	80

B. Department of Peacekeeping Operations: non-post requirements

42. **General temporary assistance**. Provision at the maintenance level of $180,000 is made to provide the Department with temporary assistance of staff for maternity leave, extended sick leave or to meet peak work demands within the Department.

43. **Consultants and experts**. No provision is made under this heading.

44. **Overtime**. A maintenance level amount of $240,000 is requested for overtime.

45. **Travel on official business**. Similarly, a maintenance level provision of $175,000 is requested for the travel of officials and staff of the Department to accompany the Secretary-General on official visits ($25,000); for field technical survey/assessment missions to non-mission areas in connection with potential operations ($45,000); to assist Member States in interviewing and testing potential additional or replacement officers prior to their deployment, in order to ensure that suitably qualified officers are deployed to the field missions ($40,000); to attend seminars and conferences, to visit troop-contributing countries to deal with issues of troop and equipment readiness for peacekeeping operations; as well as for general logistical requirements ($65,000).

46. **Training activities**. Provision of $880,500, representing an increase of $141,500 over the current 2000-2001 allocation of $739,000, is proposed. It will finance the continuation of training activities carried out by the Department's Training and Evaluation Service. In the past, concerns had been raised about the consequences of the limited staffing that had existed in the Training and Evaluation Service, formerly the Training Unit. These consequences had included a limited capacity to support training activities being undertaken by the Member States, and no capacity to produce and validate training standards. In its resolution 55/238, the General Assembly authorized seven additional support account posts (six Professional and one General Service posts) to address these concerns. These additional posts represented a major increase in the staffing level, more than doubling the number of Professional posts available to the service, from 5 to 11. Provision of the additional resources has significantly increased the ability of the Training and Evaluation Service to meet the requests of the Member States for assistance, and to provide additional opportunities for Member States to participate in activities conducted by the Training and Evaluation Service. This is reflected in the increased level of activities envisaged for the next financial period.

47. Some of the activities to be undertaken by the Training and Evaluation Service are outlined below:

(a) **A United Nations training assistance team course and a "train the trainers" seminar**. Currently, the Training and Evaluation Service conducts two different courses with a view to the development of trainers; the United Nations training assistance team, which focuses on enhancing the Service's training capacity, and secondly, the "train the trainers" course that aims to build a United Nations peacekeeping training capacity within Member States. The courses are seen as serving a broadly similar purpose and it is felt that the two courses can be replaced by one newly developed course. The United Nations training assistance team courses, which have to date incorporated lectures on the principles of disarmament, demobilization and reintegration of ex-combatants in the syllabus, will be upgraded to include training on a tactical and operational level. Furthermore, the new course will include a gender training package and a comprehensive HIV/AIDS course package targeted to meet the needs of United Nations peacekeepers. Owing to the increased demand for this type of training, countries from four regions have expressed a willingness to host a United Nations training assistance team course, and as such it is planned to hold four courses during the next budget period. In

addition to the four courses, a new course addressing issues at the operational and strategic level will be developed and conducted during the first quarter of 2002;

(b) **Assistance for national trainers within Member States**. Based on the level of requests being received for such assistance from Member States, it is envisaged that training assistance for national trainers will be increased during the forthcoming period. This type of assistance typically consists of a 10-day seminar, primarily for trainers whose countries either contribute actively to peacekeeping operations or are preparing to do so. Other training assistance involves the use of the Service's training advisers in supporting planned national seminars and courses through lectures and briefings;

(c) **Training cells within peacekeeping missions**. The effectiveness of national peacekeeping training is reflected in the execution of participating contingents' activities in United Nations field missions. The peacekeeping missions are the Service's primary clients; hence, there is a need to create training cells in identified missions. These will ensure that the process of training for peacekeepers and the standardization of procedures is an ongoing process following deployment. During the next financial period, visits to four United Nations peacekeeping missions to set up training cells are foreseen: the United Nations Transitional Administration in East Timor (UNTAET), UNAMSIL, MONUC and the United Nations Mission in Ethiopia and Eritrea (UNMEE);

(d) **Simulation peacekeeping operations exercises**. The Service will continue to support Member States involved in simulation exercises. The Service coordinates the use of resource staff both from Headquarters and the member list of the United Nations training assistance team to provide accreditation, assist in the programme syllabus and role-play during the event itself. Simulation exercises provide hands-on experience with realistic scenarios of situations within a peacekeeping environment. The positive feedback that such exercises have received to date has increased the demand for such activities. As such, resources of the Service are being specifically identified for this purpose during the next period;

(e) **Training support and cooperation with peacekeeping centres**. It is important that cooperation between the Department of Peacekeeping Operations and various peacekeeping centres worldwide should be maintained and increased as the centres provide resources and information that may not be readily available at Headquarters. Such centres can also provide significant assistance towards the overall training goals of the Service, but only if it can be ensured that the syllabus and standards for the courses being run are in line with United Nations standards and guidelines. The Department and the Service in particular are constantly requested to provide accreditation to such courses and the development of a greater level of ongoing cooperation is seen as desirable;

(f) **Civilian police training**. With the growth in the number and complexity of civilian police elements within peacekeeping missions, the development of specialized pre-mission and pre-deployment training for civilian police is seen as a priority. The required training packages are nearing completion, and once disseminated, a number of requests from Member States for training assistance are anticipated;

(g) **Standardization and evaluation: consulting and evaluation visits to Member States and the evaluation of contingents**. In accordance with the

recommendations of the Panel on United Nations Peace Operations, the Service has established a standardization and evaluation section to ensure that United Nations guidelines and standards for peacekeeping training are promulgated and adhered to. To meet this goal there will be ad hoc visits to national and regional training centres to promote United Nations norms. In addition, greater evaluation of the training standards of peacekeeping contingents will be made, so that the Service can provide guidance to maintain and improve the operational readiness of the troops. The establishment of the training cells in peacekeeping missions will aid this work;

(h) **Research and development**:

(i) **Publications**. The demand for such training materials as the HIV/AIDS handbooks, military observers handbooks and curriculum and the civilian police handbooks and curriculum increased with the recent upsurge in peacekeeping activity. This led to the need to reprint many of the existing materials. Provision is therefore being requested for the translation and printing costs for several updated materials. Furthermore, to aid the widest dissemination of the Service's materials, a CD-ROM containing all publications produced by the Service is in the process of completion. This will be reproduced during the next budget period;

(ii) **Development of training materials**. It is generally accepted that there is a need to revise and update existing training publications and materials. An important part of the process will be the recruitment of project officers to manage specific projects. In certain cases, these individuals will also visit peacekeeping missions to assess their specific needs and priorities to ensure that the training packages developed continue to adapt to current knowledge and policy and that they meet the needs of the missions;

(iii) **Research and development: seminars and visits**. There is a need for staff of the Service to engage with other training bodies not only to keep abreast on developments in the area, but also to represent the United Nations in such forums. Provision is therefore made for the travel and related costs of such visits, as described below.

48. The total requirements for training activities are summarized below:

Table 28
Training
(United States dollars)

Description	*Amount*
Training activities	
Training assistance team course, and "train the trainers" seminar	240 000
Assistance to national and regional training	160 000
Assistance to multilateral and multidimensional exercises (simulation peacekeeping operations exercises)	15 000
Cooperation with peacekeeping centres	30 000
Specialized civilian police training	40 000
Standardization and evaluation	
Evaluation of contingents, consulting visits to Member States	50 000
Research and training support to Member States	30 000
Research and development	
Translation of publications of the Training and Evaluation Service to official United Nations languages	130 000
Printing of publications of the Training and Evaluation Service	63 500
Production of a CD-ROM	8 000
Projects consultants fees and travel	90 000
Research and development: seminars and visits	24 000
Total	**880 500**

49. **Rental of premises**. Resource requirements for the Department of Peacekeeping Operations are centralized under the Department of Management.

50. **Rental of office equipment**. A provision of $152,000 is made for the rental of photocopy machines. The Department currently holds an inventory of 32 photocopy machines, of which 13 are funded from the regular budget and 19 from the support account for peacekeeping operations. It is proposed that the rental costs of the 19 photocopy machines for the period from 1 July 2001 to 30 June 2002 at a unit cost of $8,000 per year continue to be financed from the support account.

51. **Communications**. An amount of $464,100 is requested for a communications link, including telephone, facsimile and cable, between the Department of Peacekeeping Operations and field missions. This is based on the standard rate of $1,300 per person per year for 357 staff. As has been the practice in the past, while the staffing of the Department is maintained at a total of 442 posts funded from the support account, provisions of general operating expenses are based on a lower figure of 357 since provision for the remaining 85 support account posts are being included within the respective provisions of the regular budget.

52. **Maintenance of office equipment**. Under the global maintenance contract negotiated by the Information Technology Services Division of the Office of Central Support Services for the maintenance of electronic data-processing equipment, a provision of $392,700 is made under this heading, based on a unit cost of $1,100 for

357 desktop computers, inclusive of the associate servers and network costs. The current contract has a unit cost of $1,000 per computer per year, but an increased cost of $1,200 beginning in 1 January 2002. Provision for the period from 1 July 2001 to 30 June 2002 is therefore made at a rate of $1,100 per computer.

53. **Supplies and materials**. Estimated requirements of $94,200 relate to office supplies based on the standard rate of $200 per person per annum for 357 staff ($71,400) and for copy paper in respect of 19 photocopy machines ($22,800). Recurring provision for subscriptions (major daily newspapers, weekly magazines and quarterly journals) and one-time costs for acquisitions of technical handbooks have been sought from the regular budget.

54. **Electronic data-processing equipment**. The $272,800 requested under this heading relates to the requirements in respect of standard replacement policy for electronic data-processing equipment. In accordance with the replacement schedule implemented effective July 2000, provision is made for the replacement of 25 per cent of the Department's electronic data-processing equipment. As such, during this period it intended that a total of 83 computers and monitors will be replaced ($128,650), 24 notebooks ($60,000), 3 scanners ($14,000), 89 replacement printers ($40,050) and 2 servers ($30,000). These figures do not include provision for equipment purchased during 2001 for the additional posts approved in December 2000.

55. **Office furniture and equipment**. Provision at maintenance level of $30,000 is proposed under this heading. The provision will enable replacement of worn furniture on a limited basis.

56. **Electronic data-processing services**. A provision of $1,500,000 is made for external contractual services in respect of ongoing information technology maintenance and support tasks. These tasks include, inter alia, implement enhanced, decentralized structures that will provide for global mission support 24 hours a day, 7 days a week; setting up and managing procedures for problem resolution methodologies; coordination of maintenance and support services for field-based mission critical systems, such as email, FPMS, Reality, Sun, Progen, the field assets control system etc., to ensure a 24-hour support mechanism; enhance capabilities in respect of the maintenance and support of the peacekeeping global network, both at the wide area and local area levels, and to ensure a 24-hour support mechanism for critical services; designing and developing utilities to enhance, upgrade and manage the efficiency and effectiveness of the usage of the mission-based information systems; and administering approved procedures for back-up, disaster recovery and contingency measures for security.

C. Department of Management

Table 29
Overall requirements
(United States dollars)

	Expenditures July 1999-June 2000	*Approved July 2000-June 2001*	*Proposed July 2001-June 2002*
Posts	7 532 200	7 935 900	8 788 600
General temporary assistance	201 800	409 000	409 000
Consultants	-	-	-
Overtime	18 100	27 000	27 000
Official travel	16 400	20 000	20 000
Training	-	-	-
Common services	1 592 100	3 078 500	6 635 800
Electronic data-processing services	-	-	-
Electronic data-processing equipment	-	-	-
Office furniture and equipment	-	-	-
Staff assessment	-	1 560 200	1 572 400
Gross resources	**9 360 600**	**13 030 600**	**17 452 800**
Income from staff assessment	-	1 560 200	(1 572 400)
Net resources	**9 360 600**	**11 470 400**	**15 880 400**
Total	**9 360 600**	**13 030 600**	**17 452 800**

Table 30
Overall staffing

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000 01	2001 02	2000 01	2001 02	2000 01	2001 02	2000 01	2001 02
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	6	6	1	1	-	-	7	7
D-1	14	14	1	1	-	-	15	15
P-5	27	27	6	6	4	4	37	37
P-4	41	41	26	26	10	10	77	77
P-3	37	37	16	16	11	11	64	64
P-2/P-1	29	29	2	2	2	2	33	33
Subtotal	**154**	**154**	**52**	**52**	**27**	**27**	**233**	**233**
General Service and related categories								
Principal level	33	33	1	1	13	13	47	47
Other level	317	317	44	44	75	75	436	436
Trades and crafts	99	99	-	-	4	4	103	103
Subtotal	**449**	**449**	**45**	**45**	**92**	**92**	**586**	**586**
Total	**603**	**603**	**97**	**97**	**119**	**119**	**819**	**819**

57. As stated in paragraph 12 above, additional post and non-post requirements for all non-Department of Peacekeeping Operations units, and in particular Department of Management units, will be submitted in the context of the revised support account budget for the period 1 July 2001 to 30 June 2002 to be submitted in the latter part of 2001. It is imperative that non-Department of Peacekeeping Operations units that work with the Department of Peacekeeping Operations in providing backstopping support to peacekeeping operations at Headquarters, which have been significantly downsized since 1996 and have been doing everything they can to do more with less, have reached the limits of such efforts and need to be accorded relief at a minimum, through restoration of some resources previously removed to cope with the additional workload relating to peacekeeping operations.

58. Within the Department of Management, the Contributions Service, the Treasury, the Office of Programme Planning, Budget and Accounts, the Office of Human Resources Management, and the Office for Central Support Services provide backstopping support to peacekeeping and other missions.

1. Contributions Service

Table 31
Posts

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000-01	2001-02	2000-01	2001-02	2000-01	2001-02	2000-01	2001-02
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	-	-	-	-	-	-	-	-
D-1	1	1	-	-	-	-	1	1
P-5	-	-	-	-	-	-	-	-
P-4	-	-	1	1	-	-	1	1
P-3	-	-	-	-	1	1	1	1
P-2/P-1	1	1	-	-	-	-	1	1
Subtotal	**2**	**2**	**1**	**1**	**1**	**1**	**4**	**4**
General Service and related categories								
Principal level	-	-	-	-	-	-	-	-
Other level	4	4	1	1	-	-	5	5
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**4**	**4**	**1**	**1**	**-**	**-**	**5**	**5**
Total	**6**	**6**	**2**	**2**	**1**	**1**	**9**	**9**

Functions

59. The Contributions Service provides financial management support services to peacekeeping operations by facilitating the work of the Committee on Contributions and other bodies on questions related to assessment of the budgets of peacekeeping operations and the processing of assessed and voluntary contributions to those operations received from Member States.

60. The functions of the Contributions Service remain as described in paragraph 130 of the previous report of the Secretary-General (A/54/800).

Workload statistics

Table 32
Assessments/credits issued

	1993	*1994*	*1995*	*1996*	*1997*	*1998*	*1999*	*2000*
Regular budget	1	2	1	2		2	1	2
Non-Member States	1	1	1	1	1	1	1	1
Peacekeeping operations	26	44	36	37	50	66	56	53
Other funding	-	-	2	6	5	2	2	2
Total	**28**	**47**	**40**	**46**	**57**	**71**	**60**	**58**

Table 33
Breakdown of receipts issued, 1995-2000

	1995	*%*	*1996*	*%*	*1997*	*%*	*1998*	*%*	*1999*	*%*	*2000*	*%*
Regular budget	275	8.8	290	8.7	306	9.4	258	9.0	264	9.8	234	7.7
Peacekeeping operations	2 081	66.3	2 117	63.8	2 128	65.6	1 928	67.4	1 738	64.6	2 184	72.0
Other funding	784	24.9	912	27.5	812	25.0	676	23.6	688	25.6	614	20.3
Total	**3 140**		**3 319**		**3 246**		**2 862**		**2 690**		**3 032**	

Resources

61. The support account currently provides one P-4 and one General Service level post for the Contributions Service.

2. Treasury

Table 34
Posts

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000-01	2001-02	2000-01	2001-02	2000-01	2001-02	2000-01	2001-02
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	-	-	-	-	-	-	-	-
D-1	1	1	-	-	-	-	1	1
P-5	1	1	-	-	-	-	1	1
P-4	1	1	1	1	-	-	2	2
P-3	-	-	1	1	-	-	1	1
P-2/P-1	-	-	-	-	1	1	1	1
Subtotal	**3**	**3**	**2**	**2**	**1**	**1**	**6**	**6**
General Service and related categories								
Principal level	-	-	-	-	-	-	-	-
Other level	3	3	2	2	3	3	8	8
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**3**	**3**	**2**	**2**	**3**	**3**	**8**	**8**
Total	**6**	**6**	**4**	**4**	**4**	**4**	**14**	**14**

Functions

62. The Treasury is responsible for the establishment, maintenance and closure of bank accounts, including changes in signatory panels; the short-term investments of funds; effecting payments, whether by cheque or wire transfer; the issuance and/or processing of cash receipt vouchers and cash vouchers; and the competitive purchase of foreign exchange.

Resources

63. The Treasury currently has four posts funded under the support account: one P-4, one P-3 and two General Service level posts.

3. Office of Programme Planning, Budget and Accounts

Table 35
Posts

	Regular budget		*Temporary posts*				*Total*	
			Support account		*Other*			
	2000 01	*2001 02*	*2000 01*	*2001 02*	*2000 01*	*2001 02*	*2000 01*	*2001 02*
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	1	1	1	1	-	-	2	2
D-1	2	2	1	1	-	-	3	3
P-5	2	2	4	4	2	2	8	8
P-4	6	6	12	12	6	6	24	24
P-3	8	8	8	8	8	8	24	24
P-2/P-1	6	6	1	1	1	1	8	8
Subtotal	**25**	**25**	**27**	**27**	**17**	**17**	**69**	**69**
General Service and related categories								
Principal level	6	6	1	1	7	7	14	14
Other level	46	46	20	20	34	34	100	100
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**52**	**52**	**21**	**21**	**41**	**41**	**114**	**114**
Total	**77**	**77**	**48**	**48**	**58**	**58**	**183**	**183**

64. The Office of Programme Planning, Budget and Accounts consists of the Office of the Controller and three divisions: the Peacekeeping Financing Division, the Accounts Division and the Programme Planning and Budget Division.

Peacekeeping Financing Division

Table 36
Posts

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000-01	2001-02	2000-01	2001-02	2000-01	2001-02	2000-01	2001-02
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	-	-	1	1	-	-	1	1
D-1	-	-	1	1	-	-	1	1
P-5	-	-	3	3	-	-	3	3
P-4	-	-	9	9	-	-	9	9
P-3	-	-	3	3	-	-	3	3
P-2/P-1	-	-	-	-	-	-	-	-
Subtotal	-	-	**17**	**17**	-	-	**17**	**17**
General Service and related categories								
Principal level	-	-	1	1	-	-	1	1
Other level	-	-	12	12	-	-	12	12
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	-	-	**13**	**13**	-	-	**13**	**13**
Total	-	-	**30**	**30**	-	-	**30**	**30**

Functions

65. The primary responsibilities of the Peacekeeping Financing Division include reviewing and preparing performance reports and proposed cost estimates for the financing of individual peacekeeping operations, including the disposal of peacekeeping assets; the support account for peacekeeping operations and the United Nations Logistics Base at Brindisi, Italy, rates of reimbursement to troop-contributing countries and the peacekeeping reserve fund; reviewing and verifying data for the annual updating of the standard cost and standard ratio manual used in the formulation of peacekeeping budgets; preparing those sections of the reports of the Secretary-General to the Security Council dealing with financial aspects of the establishment of new peacekeeping operations and of extension or major changes in the mandates of existing missions; and administering and monitoring peacekeeping cash and payment to troop-contributing countries.

66. The functions and activities of the Division remain as described in paragraphs 136 and 137 of the previous report of the Secretary-General (A/54/800).

Workload statistics

Table 37
Activities

	1992	1993	1994	1995	1996	1997	1998	1999	2000
Reports									
Financing									
Security Council (financial implications)	12	23	34	35	29	34	33	41	26
General Assembly	25	30	53	54	50	54	56	42	54
Letters of requests for commitment authority to the Advisory Committee on Administrative and Budgetary Questions	24	31	19	12	29	32	31	77	102
Legislative									
General Assembly	9	30	36	27	36	22	22	27	16
Fifth Committee	14	30	35	33	32	29	24	19	25
Administrative matters									
Allotment advices	177	245	404	330	237	277	263	273	298
Staffing table authorizations	24	99	109	92	82	81	59	32	55
Initiation of payments to Governments	119	126	350	486	226	475	683	334	456
Integrated Management Information System									
Transactions									
Finance	-	-	-	-	20 815	21 603	20 586	22 117	41 907
Post management	-	-	-	-	2 071	3 953	3 860	1 717[a]	2 294[a]
Approvals									
Finance	-	-	-	-	5 546	6 563	6 216	5 508	11 072
Post management	-	-	-	-	-	-	84	418[a]	680[a]

[a] Reflects implementation of the multiple post management module.

Resources

67. At the present time, no change is proposed to the Division's staffing establishment of 30 posts for the period from 1 July 2001 to 30 June 2002.

Accounts Division

Table 38
Posts

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000-01	2001-02	2000-01	2001-02	2000-01	2001-02	2000-01	2001-02
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	1	1	-	-	-	-	1	1
D-1	2	2	-	-	-	-	2	2
P-5	2	2	1	1	2	2	5	5
P-4	6	6	3	3	6	6	15	15
P-3	8	8	5	5	8	8	21	21
P-2/P-1	6	6	1	1	1	1	8	8
Subtotal	**25**	**25**	**10**	**10**	**17**	**17**	**52**	**52**
General Service and related categories								
Principal level	6	6	-	-	7	7	13	13
Other level	46	46	8	8	34	34	88	88
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**52**	**52**	**8**	**8**	**41**	**41**	**101**	**101**
Total	**77**	**77**	**18**	**18**	**58**	**58**	**153**	**153**

Functions

68. The Accounts Division provides backstopping support to peacekeeping operations by maintaining a direct financial relationship with field offices, reviewing and preparing vouchers for all cash remittance requests and imprest accounts, processing large numbers of inter-office vouchers, approving obligations at Headquarters for recording in the accounts and processing all reimbursements for troop costs and contingent-owned equipment to Member States. The Division reviews the accounts of each mission, prepares financial statements for each financial period; responds to audit queries and observations and handles bank reconciliation for numerous individual bank accounts, as well as other transactions that must be processed in the accounting system.

69. The Division performs ongoing analysis and reconciliation of peacekeeping mission accounts to confirm the validity of data in the Integrated Management Information System, such as remittance accounts, recording of field accounts and consolidation of those accounts. It processes a large volume of disbursement to vendors, provides payroll and other disbursement services (including salary, education grant, tax reimbursement, hazard pay and settlement of travel claims) to peacekeeping staff at Headquarters and international staff recruited for field

missions. It also provides ongoing support to financial systems operations at Headquarters and in the field missions, as well as medical insurance coverage for staff and commercial insurance services in various areas such as third-party liability coverage on vehicles, aircraft and facilities used in peacekeeping operations.

70. The functions of the Accounts Division and the organizational units contained therein remain as described in paragraphs 141 to 149 of the previous report of the Secretary-General (A/54/800).

Workload statistics

Table 39
Output relating to peacekeeping operations

	1996	*1997*	*1998*	*1999*	*2000*
Number of peacekeeping mission accounts serviced	26	27	28	33	37
Financial statements and schedules prepared	106	110	114	143	150
Receivables processed	951	5 172	5 922	5 896	6 859
Journal vouchers and accounting entries processed	-	-	205 735	205 563	249 061
Remittance/Government claims processed	675	1 076	1 108	1 364	1 718
Troop payments processed	626	676	451	550	1 109
Peacekeeping obligations processed	-	-	1 628	833	854
Application of deposits	-	-	2 226	2 313	2 534

Table 40
Payroll Section

	1996	*1997*	*1998*	*1999*	*2000*
Peacekeeping staff on payroll	1 947	1 858	1 665	2 145	3 514
Total staff on payroll	12 028	12 024	11 931	12 810	14 780
Percentage of peacekeeping staff on payroll	16.2	15.5	14.0	16.7	23.8

Table 41
Travel Unit

	1996	*1997*	*1998*	*1999*	*2000*
Vendor payment requests	-	-	21 081	22 795	26 230
Travel and other claims processed	-	-	15 844	16 997	20 500

Table 42
Central Accounts Section

	1996	1997	1998	1999	2000
Bank reconciliation entries for peacekeeping	-	-	1 134	1 366	1 797

Resources

71. No change is proposed at the present time in respect of the 18 posts funded from the support account allocated to Accounts Division.

4. Office of Human Resources Management

Table 43
Posts

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000-01	2001-02	2000-01	2001-02	2000-01	2001-02	2000-01	2001-02
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	3	3	-	-	-	-	3	3
D-1	5	5	-	-	-	-	5	5
P-5	14	14	1	1	1	1	16	16
P-4	16	16	4	4	1	1	21	21
P-3	14	14	-	-	1	1	15	15
P-2/P-1	10	10	-	-	-	-	10	10
Subtotal	**62**	**62**	**5**	**5**	**3**	**3**	**70**	**70**
General Service and related categories								
Principal level	10	10	-	-	3	3	13	13
Other level	67	67	6	6	6	6	79	79
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**77**	**77**	**6**	**6**	**9**	**9**	**92**	**92**
Total	**139**	**139**	**11**	**11**	**12**	**12**	**162**	**162**

Specialist Services Division

Table 44
Posts

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000 01	2001 02	2000 01	2001 02	2000 01	2001 02	2000 01	2001 02
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	1	1	-	-	-	-	1	1
D-1	2	2	-	-	-	-	2	2
P-5	6	6	-	-	-	-	6	6
P-4	7	7	2	2	1	1	10	10
P-3	6	6	-	-	-	-	6	6
P-2/P-1	7	7	-	-	-	-	7	7
Subtotal	**29**	**29**	**2**	**2**	**1**	**1**	**32**	**32**
General Service and related categories								
Principal level	3	3	-	-	-	-	3	3
Other level	26	26	1	1	-	-	27	27
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**29**	**29**	**1**	**1**	**-**	**-**	**30**	**30**
Total	**58**	**58**	**3**	**3**	**1**	**1**	**62**	**62**

Functions

72. The Specialist Services Division is responsible for establishing conditions of service for personnel serving in peacekeeping operations, conducting comprehensive surveys at locations where there is an established or special peacekeeping mission as well as those locations where the Office of the United Nations High Commissioner for Refugees (UNHCR) is the designated agency; representing the Office of Human Resources Management in both internal and common system-wide working groups dealing with policies on entitlements applicable to staff in field operations and coordinating and presiding over the Office of Human Resources Management/Field Administration and Logistics Division task force, which reviews such issues as mission subsistence allowance, compensatory time off and staff officer entitlements on missions and provides guidance on the implementation of the revised 300 series of appointments of limited duration.

73. The functions and activities of the Division including the organizational units contained therein remain as described in paragraphs 152 to 156 of the previous report of the Secretary-General (A/54/800).

Workload statistics

Table 45
Activities relating to peacekeeping operations

	1995	1996	1997	1998	1999
Comprehensive surveys	3	5	6	7	8
Maintenance of scales	25	27	26	31	43
Mission subsistence allowance: Mission surveys	4	6	7	6	10
Maintenance of mission subsistence allowance rates	38	50	40	43	62
Classification advices	82	97	98	113	122

Table 46
Cases relating to peacekeeping operations

	1995			1996			1997			1998			1999		
	Total	Peace-keeping operations	%	Total	Peace-keeping operations	%	Total	Peace-keeping operations	%	Total	Peace-keeping operations	%	Total	Peace-keeping operations	%
Disciplinary	168	62	37	156	69	44	138	59	43	34	7	21	82	27	33
Appeals	339	92	27	129	66	51	90	30	33	53	3	6	115	26	22
Requests for review	-	-	-	-	-	-	306	74	26	248	80	33	150	17	11

Resources

74. No change is proposed at the present time to the three posts (two P-4 and one General Service level post) funded under the support account allocated to the Specialist Services Division. One P-4 and one General Service post are assigned to the Compensation and Classification Policy Unit and the Common System and Inter-Agency Policy Unit and one P-4 is assigned to the Administrative Law Unit.

Operational Services Division

Table 47
Posts

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000 01	2001 02	2000 01	2001 02	2000 01	2001 02	2000 01	2001 02
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	1	1	-	-	-	-	1	1
D-1	2	2	-	-	-	-	2	2
P-5	7	7	-	-	-	-	7	7
P-4	9	9	1	1	-	-	10	10
P-3	7	7	-	-	1	1	8	8
P-2/P-1	3	3	-	-	-	-	3	3
Subtotal	**29**	**29**	**1**	**1**	**1**	**1**	**31**	**31**
General Service and related categories								
Principal level	5	5	-	-	-	-	5	5
Other level	34	34	3	3	-	-	37	37
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**39**	**39**	**3**	**3**	**-**	**-**	**42**	**42**
Total	**68**	**68**	**4**	**4**	**1**	**1**	**73**	**73**

75. The Operational Services Division deals with the administrative aspects of human resources management in support of peacekeeping and other special missions and provides support and guidance to the Department of Peacekeeping Operations on all aspects of recruitment, appointment and placement; the administration of benefits and allowances; the interpretation of administrative rules and procedures; the termination of staff; and the monitoring of compliance by the Department of Peacekeeping Operations and the Field Administration and Logistics Division with the staff rules and regulations, as well as with delegated human resource management functions.

Resources

76. No change is proposed to the four support account posts (one P-4 and three General Service) provided to the Operational Services Division at the present time.

Medical Services Division

Table 48
Posts

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000 01	*2001 02*	*2000 01*	*2001 02*	*2000 01*	*2001 02*	*2000 01*	*2001 02*
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	1	1	-	-	-	-	1	1
D-1	1	1	-	-	-	-	1	1
P-5	1	1	1	1	1	1	3	3
P-4	-	-	1	1	-	-	1	1
P-3	1	1	-	-	-	-	1	1
P-2/P-1	-	-	-	-	-	-	-	-
Subtotal	**4**	**4**	**2**	**2**	**1**	**1**	**7**	**7**
General Service and related categories								
Principal level	2	2	-	-	3	3	5	5
Other level	7	7	2	2	6	6	15	15
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**9**	**9**	**2**	**2**	**9**	**9**	**20**	**20**
Total	**13**	**13**	**4**	**4**	**10**	**10**	**27**	**27**

Functions

77. The Medical Services Division establishes medical standards and medical policies and procedures and provides services to staff at Headquarters as well as to all peacekeeping missions, including its military component, an integral part of its day-to-day functions.

78. The functions and activities of the Division remain as laid down in paragraphs 160 and 161 of the previous report of the Secretary-General (A/54/800).

Workload statistics

Table 49
Activities relating to peacekeeping operations

Indicators	1995		1996		1997		1998		1999		2000	
	Total	Peace-keeping operations	Total	Peace-keeping operations	Total	Peace-keeping operations	Total	Peace-keeping operations	Total	Peace-keeping operations	Total	Peace-keeping operations
In-house medical exams	3 919	473	3 146	900	3 041	707	3 020	636	3 541	543	3 090	503
Overseas exams received	14 972	9 749	14 841	10 177	13 688	7 098	22 090	5 425	10 548	5 026	11 528	5 757
X-rays received/ performed	13 806	6 709	13 227	6 662	10 893	4 450	9 145	2 876	9 329	2 448	15 817	6 785
Nursing care provided	51 349	1 410	18 406	480	25 622	860	24 824	1 634	25 409	3 310	23 102	2 756
Immunizations provided	3 373	1 025	2 762	453	3 021	924	2 791	540	2 413	1 220	3 661	935
Sick leave certified	19 261	1 543	12 179	1 735	11 102	2 667	11 181	2 385	19 425	2 815	22 992	2 593
Medical evacuations processed	1 229	407	1 653	422	1 246	406	1 039	339	1 425	307	1 290	516
Medical compensation cases reviewed through Advisory Board on Compensation Claims	224	87	460	189	425	184	706	231	531	168	496	198
Death and disability benefits claims and medical bills from troop-contributing countries reviewed and verified	[a]	[a]	196	196	700	700	700	700	733	733	318	318

[a] Not available.

Resources

79. No change is proposed at the present time to the four support account posts currently provided to the Medical Services Division: one P-5 (Medical Officer), one P-4 (Medical Officer) and two General Service level posts (nurses).

5. Office of Central Support Services

Table 50
Posts

	Regular budget		*Temporary posts*				*Total*	
			Support account		*Other*			
	2000 01	*2001 02*	*2000 01*	*2001 02*	*2000 01*	*2001 02*	*2000 01*	*2001 02*
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	2	2	-	-	-	-	2	2
D-1	5	5	-	-	-	-	5	5
P-5	10	10	1	1	1	1	12	12
P-4	18	18	8	8	3	3	29	29
P-3	15	15	7	7	1	1	23	23
P-2/P-1	12	12	1	1	-	-	13	13
Subtotal	**62**	**62**	**17**	**17**	**5**	**5**	**84**	**84**
General Service and related categories								
Principal level	17	17	-	-	3	3	20	20
Other level	197	197	15	15	32	32	244	244
Trades and crafts	99	99	-	-	4	4	103	103
Subtotal	**313**	**313**	**15**	**15**	**39**	**39**	**367**	**367**
Total	**375**	**375**	**32**	**32**	**44**	**44**	**451**	**451**

Facilities Management Division: Mail Operations Section

Table 51
Posts

	Regular budget		*Temporary posts*					
			Support account		*Other*		*Total*	
	2000-01	*2001-02*	*2000-01*	*2001-02*	*2000-01*	*2001-02*	*2000-01*	*2001-02*
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	1	1	-	-	-	-	1	1
D-1	1	1	-	-	-	-	1	1
P-5	2	2	-	-	-	-	2	2
P-4	5	5	-	-	-	-	5	5
P-3	2	2	-	-	-	-	2	2
P-2/P-1	4	4	-	-	-	-	4	4
Subtotal	**15**	**15**	**-**	**-**	**-**	**-**	**15**	**15**
General Service and related categories								
Principal level	5	5	-	-	1	1	6	6
Other level	102	102	1	1	12	12	115	115
Trades and crafts	77	77	-	-	-	-	77	77
Subtotal	**184**	**184**	**1**	**1**	**13**	**13**	**213**	**213**
Total	**199**	**199**	**1**	**1**	**13**	**13**	**213**	**213**

Functions

80. The Facilities Management Division is responsible for the planning, management, alterations, improvements, maintenance and operation for all existing leased and owned premises and their infrastructure at Headquarters. The Division is also responsible for mail operations, which provides services relating to transmitting official correspondence and material through the worldwide pouch and postal service and the messenger service within the Headquarters complex.

Workload statistics

Table 52
Outgoing pouch

	1995	*1996*	*1997*	*1998*	*1999*	*2000*
Total volume (pounds)	2 080 809	1 659 184	1 590 773	1 707 625	1 538 591	1 730 069
Department of Peacekeeping Operations/Field Administration and Logistics Division volume (pounds)	241 176	147 761	114 339	100 800	113 769	120 186
Department of Peacekeeping Operations volume (percentage of total)	11.6	8.9	7.2	5.9	7.4	6.9

Table 53
Incoming pouch

	1996	*1997*	*1998*	*1999*	*2000*
Total volume (pounds)	605 515	621 283	648 652	654 540	619 186
Department of Peacekeeping Operations/Field Administration and Logistics Division volume (pounds)	50 291	45 272	46 661	41 627	33 145
Department of Peacekeeping Operations volume (percentage of total)	8.3	7.3	7.2	6.4	5.4

Resources

81. The support account currently provides one General Service post to the Mail Operations Section to assist the Section in accomplishing its work. No change is proposed at the present time.

Information Technology Services Division

Table 54
Posts

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000 01	*2001 02*	*2000 01*	*2001 02*	*2000 01*	*2001 02*	*2000 01*	*2001 02*
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	1	1	-	-	-	-	1	1
D-1	3	3	-	-	-	-	3	3
P-5	6	6	-	-	-	-	6	6
P-4	9	9	-	-	2	2	11	11
P-3	9	9	-	-	-	-	9	9
P-2/P-1	5	5	1	1	-	-	6	6
Subtotal	**33**	**33**	**1**	**1**	**2**	**2**	**36**	**36**
General Service and related categories								
Principal level	10	10	-	-	2	2	12	12
Other level	49	49	-	-	9	9	58	58
Trades and crafts	1	1	-	-	-	-	1	1
Subtotal	**60**	**60**	**-**	**-**	**11**	**11**	**71**	**71**
Total	**93**	**93**	**1**	**1**	**13**	**13**	**107**	**107**

Functions

82. The Telecommunication Service of the Information Technology Services Division provides telecommunication and other information technology-related services to peacekeeping operations from Headquarters through the planning, engineering, design and installation of new satellite links and the configuration of associated equipment at the Headquarters earth station and the Network Control Centre. The support of peacekeeping communications requirements is an important task of the United Nations global satellite system.

Workload statistics

Table 55
United Nations Global Network Operations

	1995	*1996*	*1997*	*1998*	*1999*
Satellite links	21	31	34	34	38
Leased lines	8	9	8	8	8
Service channels	299	417	463	489	520
International Telecommunications Satellite Organization (INTELSAT) transponders	6	8	8	7	8

Resources

83. One P-2 post is funded from the support account and is assigned to the Wide Area Network Unit of the Telecommunication Service, for which no change is proposed at the present time. In addition to the regular functions of the Service, the Unit provides 24-hour operation and maintenance of telecommunications services between the Secretariat, peacekeeping operations and United Nations offices away from Headquarters.

Procurement Division

Table 56
Posts

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000-01	2001-02	2000-01	2001-02	2000-01	2001-02	2000-01	2001-02
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	-	-	-	-	-	-	-	-
D-1	1	1	-	-	-	-	1	1
P-5	1	1	1	1	1	1	3	3
P-4	2	2	8	8	1	1	11	11
P-3	4	4	7	7	1	1	12	12
P-2/P-1	3	3	-	-	-	-	3	3
Subtotal	**11**	**11**	**16**	**16**	**3**	**3**	**30**	**30**
General Service and related categories								
Principal level	-	-	-	-	-	-	-	-
Other level	26	26	12	12	8	8	46	46
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**26**	**26**	**12**	**12**	**8**	**8**	**46**	**46**
Total	**37**	**37**	**28**	**28**	**11**	**11**	**76**	**76**

Functions

84. The Procurement Division is the focal point of the Organization for the acquisition of a broad range of goods and services required by peacekeeping operations and other field missions. The Procurement Division supports the peacekeeping operations by conducting the procurement of technically complicated requirements such as aircraft charter services, food rations, logistical support services and those goods and services that cannot be procured locally. The Field Administration and Logistics Division provides the Procurement Division with specifications to solicit bids and proposals and, upon receipt of bids and proposals, conducts technical evaluations, while the Procurement Division is responsible for commercial evaluation, making recommendation for the award of contracts to the Headquarters Committee on Contracts, if applicable, formulating contracts, in consultation with the General Legal Division, and ultimately for awarding contracts.

85. The functions and activities of the Procurement Division remain as described in paragraphs 168 to 172 of the previous report of the Secretary-General (A/54/800).

86. The Procurement Division also conducts market surveys from time to time to collect market information for the Field Administration and Logistics Division and

provides the mission personnel selected to serve as procurement officers with the on-the-job procurement training.

Workload statistics

Table 57
Activities relating to peacekeeping operations

	1994	1995	1996	1997	1998	1999	2000
Number of purchase orders	5 047	4 517	2 841	3 723	3 412	3 648	2 645
Total procurement volume[a]	$491.5	$399.7	$181.5	$309.5	$218.1	$377.9	$598.1
Number of contracts	367	397	256	246	226	257	492
Number of audit reports/ management letters answered by Procurement Division	14	24	64	71	46	59	[b]
Number of cases to Headquarters Committee on Contracts (includes local committees on contracts)	789	698	439	351	330	320	458
Value of cases to Headquarters Committee on Contracts (includes local committees on contracts)[a]	$730.6	$890.2	$479.0	$367.1	$410.5	$518.0	$1 212.9
Value of cases reviewed by Procurement Division submitted to Headquarters Committee on Contracts[a]	$195.7	$307.7	$138.5	$61.6	$67.2	$51.1	[b]
Number of institutional contract agreements	72	97	115	166	205	205	[b]
Number of requisitions	[b]	4 828	3 651	3 264	3 428	3 676	3 717
Number of vendors registered	[c]	[c]	2 240	3 424	4 111	4 540	[b]

[a] In millions of United States dollars.
[b] Not available.
[c] Supplier information programmes commenced in January 1996.

Resources

87. No change is proposed at the present time to the authorized staffing establishment of 28 support account-funded posts in the Procurement Division.

Travel and Transportation Service

Table 58
Posts

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000-01	2001-02	2000-01	2001-02	2000-01	2001-02	2000-01	2001-02
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	-	-	-	-	-	-	-	-
D-1	-	-	-	-	-	-	-	-
P-5	1	1	-	-	-	-	1	1
P-4	2	2	-	-	-	-	2	2
P-3	-	-	-	-	-	-	-	-
P-2/P-1	-	-	-	-	-	-	-	-
Subtotal	**3**	**3**	**-**	**-**	**-**	**-**	**3**	**3**
General Service and related categories								
Principal level	2	2	-	-	-	-	2	2
Other level	20	20	2	2	3	3	25	25
Trades and crafts	21	21	-	-	4	4	25	25
Subtotal	**43**	**43**	**2**	**2**	**7**	**7**	**52**	**52**
Total	**46**	**46**	**2**	**2**	**7**	**7**	**55**	**55**

Functions

88. The Travel and Transportation Service performs a multitude of activities in direct support of peacekeeping operations, which, inter alia, include processing all travel requests originating in New York for peacekeeping personnel; negotiating special airfares for the movement of groups of peacekeeping personnel, together with the most favourable rates for excess accompanied shipments; arranging for visas for Department of Peacekeeping Operations civilian personnel and military observers travelling from New York to the various peacekeeping missions; issuing travel documents, including United Nations laissez-passer, duplicate laissez-passer and United Nations certificates and family certificates required by the Department of Peacekeeping Operations for its personnel in the field and their families; arranging for host country residency permits (G-4 visas) for staff returning from missions; all host country reporting relating to the movement of staff to peacekeeping missions and their return; responding to travel-related inquiries from the field and the Field Administration and Logistics Division; providing airfare estimates for budgetary purposes for the Department of Peacekeeping Operations at Headquarters and in field missions; and handling the delegation of authority for the administration of United Nations laissez-passers in the field.

89. The functions of the Transportation Operations Section include: processing all outgoing and incoming shipments of household goods and personal effects for staff going to and from peacekeeping missions; arranging for most shipments between peacekeeping missions; providing insurance coverage for all shipments between peacekeeping missions and Headquarters; assisting in emergencies, such as the return of the remains of staff who have died while serving in the field; and the ordering of stationery supplies.

Table 59
Activities

	1997			1998			1999			2000		
	Total activity	*Support activity*	*Percentage*	*Total activity*	*Support activity*	*Percentage*	*Total activity*	*Support activity*	*Percentage*	*Total activity*	*Support activity*	*Percentage*
Travel Section												
Travel authorizations	16 833	3 175	19	17 339	2 888	17	17 830	4 296	24	22 230	5 449	6
Passport/visa transactions	6 452	487	8	6 528	412	6	7 097	367	5	8 466	615	7
Laisser-passer/ certificates	18 892	4 288	23	14 961	2 637	18	14 234	2 123	15	15 456	3 049	20
Total	**42 177**	**7 950**	**19**	**38 828**	**5 937**	**15**	**39 161**	**6 786**	**17**	**46 152**	**9 113**	**20**
Transportation Operations Section												
Export shipments	635	118	18.58	202	72	36	757	212	28	592	256	43
Import shipments	253	96	37.94	87	71	82	453	51	11.26	327	98	30
Over-to-over shipments	264	11	4.17	278	27	10	3 043	870	28.59	479	329	69
Insurance claims	266	83	31.20	633	107	17	240	50	21	226	39	17
Stationery	[a]	[a]	[a]	[a]	[a]	[a]	4 540	458	10.1	4 638	596	13
Total	**1 418**	**308**	**21.72**	**1 200**	**277**	**23**	**9 033**	**1 637**	**18.1**	**6 262**	**1 318**	**21**

[a] Not available.

Resources

90. The Travel and Transportation Service currently has two General Service level posts funded under the peacekeeping support account, for which no change is proposed at the present time.

6. Department of Management: non-post resources

91. **General temporary assistance**. A maintenance level provision of $409,000 is requested under this heading to meet requirements to cover periods of maternity leave, extended sick leave and peak workload for the Department ($56,000) and to meet surge requirements in the Peacekeeping Accounts Section resulting from expansion of operations, particularly related to the United Nations Interim Administration Mission in Kosovo (UNMIK), UNTAET, MONUC and UNMEE and the completion of outstanding work on closed missions (United Nations Observer Mission in El Salvador (ONUSAL), UNAMIR and UNOSOM) ($210,000). The balance reflects the requirements for clearing existing backlog in the Medical Services Division relating primarily to incidents of death and disability ($143,000).

92. **Overtime**. A maintenance level provision of $27,000 is requested to cover overtime costs of the Peacekeeping Financing Division ($2,000), Accounts Division ($15,000) and the Procurement Division ($10,000).

93. **Travel**. It is requested that an unchanged amount of $20,000 be provided for travel of budget officers from the Peacekeeping Financing Division to visit field missions.

94. **Rental of premises**. A global provision is made in the amount of $4,827,500 in respect of allocation of space for the 562 posts approved under the support account and reflects the application of revised rates that are the same as those used in the context of the programme budget for the biennium 2002-2003. This follows a review of the space requirements (including space allocation) of the Department of Peacekeeping Operations, taking into account the 93 additional posts provided by the General Assembly, based on which additional space will be provided for the Department. A non-recurrent requirement of $1,674,700 is also requested to provide for the renovation and alteration of new office space to accommodate existing and new staff of the Department.

95. **Rental of office equipment**. Provision of $21,600 at the maintenance level is made for the rental of photocopying machines and paper at maintenance level for Department of Management units.

96. **Communications**. Provision of $60,000 is made at the maintenance level for telephone rental and local telephone charges requirements of Department of Management units.

97. **Maintenance of office equipment**. Under the global maintenance contract negotiated by the Information Technology Services Division of the Office of Central Support Services for the maintenance of electronic data-processing equipment, provision of $33,000 is made under this heading, based on a unit cost of $1,100 for 30 desktop computers, inclusive of the associate servers and networks costs. The current contract has a unit cost of $1,000 per computer per year, but an increased cost of $1,200 beginning on 1 January 2002. Provision for the period from 1 July 2001 to 30 June 2002 is therefore made at a rate of $1,100 per computer. In addition,

provision is made for $6,000 in order to upgrade desktop software based on unit costs of $200 per computer.

98. **Supplies and materials**. A total of $13,000 is requested under this heading for office supplies.

D. Office of the United Nations Security Coordinator

Table 60
Overall requirements
(United States dollars)

	Expenditures July 1999-June 2000	*Approved July 2000-June 2001*	*Proposed July 2001-June 2002*
Posts	106 900	384 000	385 800
General temporary assistance	-	-	-
Consultants	-	-	-
Overtime	-	-	-
Official travel	-	-	-
Training	-	-	-
Common services	-	21 600	21 600
Electronic data-processing services	-	-	-
Electronic data-processing equipment	-	7 100	-
Office furniture and equipment	-	-	-
Staff assessment	-	68 000	66 900
Gross resources	**106 900**	**480 700**	**474 300**
Income from staff assessment	-	68 000	(66 900)
Net resources	**106 900**	**412 700**	**407 400**
Total	**106 900**	**480 700**	**474 300**

Table 61
Overall staffing

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000 01	2001 02	2000 01	2001 02	2000 01	2001 02	2000 01	2001 02
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	-	-	-	-	-	-	-	-
D-1	1	1	-	-	-	-	1	1
P-5	-	-	1	1	1	1	2	2
P-4	-	-	2	2	2	2	4	4
P-3	1	1	-	-	-	-	1	1
P-2/P-1	-	-	-	-	-	-	-	-
Subtotal	**2**	**2**	**3**	**3**	**3**	**3**	**8**	**8**
General Service and related categories								
Principal level	-	-	-	-	-	-	-	-
Other level	2	2	-	-	2	2	4	4
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**2**	**2**	**-**	**-**	**2**	**2**	**4**	**4**
Total	**4**	**4**	**3**	**3**	**5**	**5**	**12**	**12**

99. The United Nations Security Coordinator acts on behalf of the Secretary-General to ensure a coherent response by the United Nations system to any emergency situation and is responsible for all policy/procedural matters related to security as well as for the coordination of all activities of the United Nations and its specialized agencies regarding the safety and security of staff at all field locations including peacekeeping operations.

Workload statistics

Table 62
Activities

	Output			
	1997/98	*1998/99*	*1999/00*	*2000/01*
Monitor on a close and continuous basis the prevailing level of security for each peacekeeping mission	daily	daily	daily	daily
Continuously assess the level of security planning and preparedness in order to ensure the viability of a specific detailed security plan at each peacekeeping mission	17	16	15	21
Collect, interpret and disseminate information regarding potential threats to security of civilian personnel at peacekeeping missions	daily	daily	daily	daily
Provide staff responsible for security at peacekeeping missions with advice and guidance regarding the management of security problems	daily	daily	daily	daily
Brief staff prior to their assignment to their duty station	210	200	200	200
Monitor on a close and continuous basis the prevailing level of security for each peacekeeping mission	daily	daily	daily	daily
Brief all chiefs of security at peacekeeping missions	7	7	7	7
Instruct and advise the chiefs of security at peacekeeping missions	ongoing	ongoing	ongoing	ongoing
Coordinate with relevant offices in the Department of Peacekeeping Operations regarding security in the field	daily	daily	daily	daily
Undertake security-related evaluation missions to appraise specific aspects of security on-site	5	5	5	10
Coordinate all issues and actions required in cases of hostage-taking/kidnapping of civilian personnel of peacekeeping missions	2	2	2	2
Organize and present security-related training programmes and seminars	5	7	4+	4+

Resources

100. No change is proposed at the present time to the provision of three posts funded under the support account in the Office of the United Nations Security Coordinator: one P-5 post (senior security coordination officer) and two P-4 posts (security coordination officer and stress counsellor).

Office of the United Nations Security Coordinator: non-post resources

101. **General operating expenses**. An unchanged provision of $20,100 is requested for communications, including long-distance telephone and facsimile charges and cable charges ($15,000); and for maintenance of office automation equipment ($5,100).

102. **Supplies and equipment**. An estimated $1,500 would provide for the purchase of supplies for office automation equipment and general supplies.

E. Executive Office of the Secretary-General

Table 63
Overall requirements
(United States dollars)

	Expenditures July 1999-June 2000	*Approved July 2000-June 2001*	*Proposed July 2001-June 2002*
Posts	325 400	341 400	360 800
General temporary assistance	-	-	-
Consultants	-	-	-
Overtime	6 100	5 000	5 000
Official travel	-	-	-
Training	-	-	-
Common services	-	-	-
Electronic data-processing services	-	-	-
Electronic data-processing equipment	-	-	-
Office furniture and equipment	-	-	-
Staff assessment	-	68 800	68 300
Gross resources	**331 500**	**415 200**	**434 100**
Income from staff assessment	-	68 800	(68 300)
Net resources	**331 500**	**346 400**	**365 800**
Total	**331 500**	**415 200**	**434 100**

Table 64
Overall staffing

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000 01	2001 02	2000 01	2001 02	2000 01	2001 02	2000 01	2001 02
Professional category and above								
Under-Secretary-General	2	2	-	-	-	-	2	2
Assistant Secretary-General	1	1	-	-	-	-	1	1
D-2	6	6	1	1	-	-	7	7
D-1	6	6	-	-	-	-	6	6
P-5	6	7	1	1	-	-	7	8
P-4	7	7	-	-	-	-	7	7
P-3	5	6	-	-	-	-	5	6
P-2/P-1	3	2	-	-	-	-	3	2
Subtotal	**36**	**37**	**2**	**2**	**-**	**-**	**38**	**39**
General Service and related categories								
Principal level	6	6	-	-	-	-	6	6
Other level	42	42	1	1	-	-	43	43
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**48**	**48**	**1**	**1**	**-**	**-**	**49**	**49**
Total	**84**	**85**	**3**	**3**	**-**	**-**	**87**	**88**

Functions

103. The Executive Office of the Secretary-General assists the Secretary-General in providing policy direction to Departments with direct responsibility for peacekeeping and ensuring effective coordination of the activities of the United Nations that impact on or contribute to peacekeeping.

Resources

104. No change is proposed at the present time to the three posts funded under the support account (one D-2, one P-5 and one General Service level post) allocated to the Executive Office of the Secretary-General.

Executive Office of the Secretary-General: non-post resources

105. **Overtime**. It is requested that a provision of $5,000 be maintained.

F. Office of Legal Affairs

Table 65
Overall requirements
(United States dollars)

	Expenditures July 1999-June 2000	*Approved July 2000-June 2001*	*Proposed July 2001-June 2002*
Posts	278 900	607 600	610 300
General temporary assistance	-	-	-
Consultants	-	-	-
Overtime	-	-	-
Official travel	-	-	-
Training	-	-	-
Common services	-	7 500	7 500
Electronic data-processing services	-	-	-
Electronic data-processing equipment	-	-	-
Office furniture and equipment	-	-	-
Staff assessment	-	104 700	103 000
Gross resources	**278 900**	**719 800**	**720 800**
Income from staff assessment	-	104 700	(103 000)
Net resources	**278 900**	**615 100**	**617 800**
Total	**278 900**	**719 800**	**720 800**

Table 66
Overall staffing: Office of Legal Affairs

	Regular budget		*Temporary posts*				*Total*	
			Support account		*Other*			
	2000 01	*2001 02*	*2000 01*	*2001 02*	*2000 01*	*2001 02*	*2000 01*	*2001 02*
Professional category and above								
Under-Secretary-General	1	1	-	-	-	-	1	1
Assistant Secretary-General	1	1	-	-	-	-	1	1
D-2	1	1	-	-	-	-	1	1
D-1	2	2	-	-	2	2	4	4
P-5	6	6	1	1	1	1	8	8
P-4	4	4	3	3	1	1	8	8
P-3	5	5	1	1	1	1	7	7
P-2/P-1	1	1	-	-	2	2	3	3
Subtotal	**21**	**21**	**5**	**5**	**7**	**7**	**33**	**33**
General Service and related categories								
Principal level	1	1	-	-	-	-	1	1
Other level	11	11	-	-	6	6	17	17
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**12**	**12**	**-**	**-**	**6**	**6**	**18**	**18**
Total	**33**	**33**	**5**	**5**	**13**	**13**	**51**	**51**

Functions

106. The Office of Legal Affairs has primary responsibility for ensuring that necessary and appropriate legal regimes and mandates are established in order to implement the mandates of the Security Council and General Assembly for peace operations, including privileges and immunities issues, agreements and the like. In addition to establishing policies and procedures with respect to the legal aspect of peacekeeping operations, the Office of Legal Affairs provides legal services in backstopping peacekeeping operations, good offices and special political missions undertaken by the United Nations, including their commercial activities, as well as, claims arising from such activities, other legal issues with respect to their administration and management as well as the disposition of property and assets at the close of an operation.

107. The functions of the Office, and the organizational units contained therein, remain as described in paragraph 196 in the previous report of the Secretary-General (A/54/800).

Workload statistics

Table 67
General Legal Division

A. Percentage of actual hours spent on assigned matters versus deployed staff hours for all General Legal Division posts during 1997

	Jan	*Feb*	*Mar*	*Apr*	*May*	*June*	*July*	*Aug*	*Sept*	*Oct*	*Nov*	*Dec*	***Total***
Regular work hours	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.5	7.5	7.5	7.5	
Number of work-days in month	23	20	20	22	22	21	23	21	21	23	20	23	**259**
Total posts deployed	21	21	19	17	17	18	18	18	18	18	18	18	
Total staff-hours budgeted	3 381	2 940	2 660	2 618	2 618	2 646	2 898	2 646	2 835	3 105	2 700	3 105	**34 152**

B. Summary of actual hours logged in support of peacekeeping operations by Professional staff

	Jan	*Feb*	*Mar*	*Apr*	*May*	*June*	*July*	*Aug*	*Sept*	*Oct*	*Nov*	*Dec*	***Total***
1997	1 586	1 519	1 230	1 277	1 281	1 305	1 294	1 365	1 252	1 389	1 192	1 158	**15 849**
1998	1 154	1 058	1 182	1 128	1 279	1 387	1 386	1 252	1 195	1 364	1 629	1 475	**15 488**
1999	1 302	1 103	1 296	1 211	1 220	1 468	1 492	1 405	1 384	1 431	1 547	1 503	**16 360**

C. Percentage of actual hours spent on assigned matters versus deployed staff hours for all General Legal Division posts during 1998

	Jan	*Feb*	*Mar*	*Apr*	*May*	*June*	*July*	*Aug*	*Sept*	*Oct*	*Nov*	*Dec*	***Total***
Regular work hours	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.5	7.5	7.5	7.5	
Number of work-days in month	22	20	22	22	21	22	23	21	22	22	21	22	**260**
Total posts deployed	18	19	19	19	19	19	-	-	-	-	-	-	
Total staff-hours budgeted	2 772	2 660	2 926	2 926	2 793	2 926	-	-	-	-	-	-	**17 003**

D. Percentage of actual time spent on providing support to peacekeeping operations versus total budgeted staff hours deployed by the General Legal Division

	Jan	*Feb*	*Mar*	*Apr*	*May*	*June*	*July*	*Aug*	*Sept*	*Oct*	*Nov*	*Dec*	***Total***
1997	46.9	51.7	46.2	48.8	48.9	49.3	44.6	51.6	44.1	44.7	44.2	37.3	**46.4**
1998	41.6	39.8	40.4	38.5	45.5	45.8	47.4	-	-	-	-	-	**42.3**
1999	46.6	43.8	42.4	41.4	41.5	50.2	51.0	48.0	44.1	47.8	49.3	45.9	**46.0**

E. Percentage of actual hours spent on assigned matters versus deployed staff hours for all General Legal Division posts during 1999

	Jan	*Feb*	*Mar*	*Apr*	*May*	*June*	*July*	*Aug*	*Sept*	*Oct*	*Nov*	*Dec*	***Total***
Regular work hours	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.5	7.5	7.5	7.5	
Number of work-days in month	21	20	23	22	21	22	22	22	22	21	22	23	**261**
Total posts deployed	19	18	19	19	20	19	19	19	19	19	19	19	
Total staff-hours budgeted	2 793	2 520	3 059	2 926	2 940	2 926	2 926	2 926	3 135	2 993	3 135	3 278	**35 556**

Resources

108. No change is proposed at this time to the five support account-funded currently allocated to the Office of Legal Affairs. One P-4 post is assigned to the office of the Legal Counsel, while the remaining four posts (1 P-5, 2 P-4 and 1 P-3 post) are located within General Legal Division.

General Legal Division: non-post resources

109. **Communications**. Provision of $7,500 is made to cover at the maintenance level telephone and facsimile charges for the period from 1 July 2001 to 30 June 2002.

G. Office of Internal Oversight Services

Table 68
Overall requirements
(United States dollars)

	Expenditures July 1999-June 2000	*Approved July 2000-June 2001*	*Proposed July 2001-June 2002*
Posts	1 141 700	1 339 100	1 362 700
General temporary assistance	-	-	-
Consultants	-	-	-
Overtime	-	-	-
Official travel	19 400	40 000	40 000
Training	-	-	-
Common services	8 000	8 000	8 000
Electronic data-processing services	-	-	-
Electronic data-processing equipment	5 600	10 000	-
Office furniture and equipment	-	-	-
Staff assessment	-	231 900	228 800
Gross resources	**1 174 700**	**1 629 000**	**1 639 500**
Income from staff assessment	-	231 900	(228 800)
Net resources	**1 174 700**	**1 397 100**	**1 410 700**
Total	**1 174 700**	**1 629 000**	**1 639 500**

Table 69
Overall staffing: Office of Internal Oversight Services

	Regular budget		Temporary posts: Support account		Temporary posts: Other		Total	
	2000-01	2001-02	2000-01	2001-02	2000-01	2001-02	2000-01	2001-02
Professional category and above								
Under-Secretary-General	-	-	-	-	-	-	-	-
Assistant Secretary-General	-	-	-	-	-	-	-	-
D-2	1	1	-	-	-	-	1	1
D-1	2	2	-	-	1	1	3	3
P-5	8	8	1	1	-	-	9	9
P-4	12	12	7	7	12	12	31	31
P-3	13	13	3	3	6	6	22	22
P-2/P-1	7	7	-	-	1	1	8	8
Subtotal	**43**	**43**	**11**	**11**	**20**	**20**	**74**	**74**
General Service and related categories								
Principal level	6	6	-	-	2	2	8	8
Other level	11	11	1	1	5	5	17	17
Trades and crafts	-	-	-	-	-	-	-	-
Subtotal	**17**	**17**	**1**	**1**	**7**	**7**	**25**	**25**
Total	**60**	**60**	**12**	**12**	**27**	**27**	**99**	**99**

110. The Office of Internal Oversight Services provides support to United Nations peacekeeping operations through its Audit and Management Consulting Division and the Investigations Section.

Functions

111. The Audit and Management Consulting Division is responsible, inter alia, for the audit of all peacekeeping and special missions, the United Nations Logistics Base at Brindisi, Italy, as well as the functional areas administered by the Field Administration and Logistics Division, Department of Peacekeeping Operations, at Headquarters. The functions performed by the Division include monitoring the implementation of audit recommendations, the provision of management consulting services, as well as advising on those issues related to peacekeeping operations that fall under the audit responsibility of the Audit and Management Consulting Division.

112. With regard to the work of the Investigations Section, the role of the Section is largely reactive, insofar as it reacts to reports received, pursuant to paragraph 18 of the Secretary-General's bulletin ST/SGB/273, of allegations of violations of United Nations rules, regulations and administrative issuances, as well as misconduct, mismanagement, waste of resources and abuse of authority. Approximately one fifth of the cases received by the Investigations Section relate to peacekeeping activities.

113. Given the relatively short history and the particular "reactive" mandate provisions governing its work, the Investigative Section cannot provide an accurate projection of the number of reports it might receive or estimate the number of person-days it will require to address reports made to the Section in the future.

Workload statistics

Table 70
Audit-days estimated by the Audit and Management Consulting Division for the audit of peacekeeping operations

Mission	*Projected audit-days 2000-2001*	*Projected audit-days 2001-2002*
Department of Peacekeeping Operations/ Headquarters (multiple)	650	1 100
MINURCA	80	-
MINURSO	100	-
MONUC	-	150
UNAMSIL	80	120
UNDOF	80	150
UNFICYP	100	150
UNIFIL	100	150
UNLB	100	-
UNMEE	-	150
UNMIBH	100	120
UNMIK	80	120
UNOMIG	70	-
UNTAET	80	150
Total	**1 620**	**2 360**

Resources

114. No change is proposed at the present time to the 12 posts funded from the support account allocated to the Office of Internal Oversight Services. Of the 12 posts, 11 are assigned to the Audit and Management Consulting Division (1 P-5, 6 P-4, 3 P-3 and 1 General Service level) and 1 P-4 post is for an investigator position in the Investigations Section.

115. It is anticipated that the revised support account budget for the period from 1 July 2001 to 30 June 2002 to be submitted to the General Assembly later in 2001 will contain requests for additional resources for the Office of Internal Oversight Services for stronger supervision, guidance and training of resident auditors (as indicated in the Secretary-General's request on the use of resident auditors in peacekeeping operations (see A/55/735, paras. 25 and 26)) and other requirements.

Office of Internal Oversight Services: non-post resources

116. **Travel**. It is proposed that $40,000 be provided for the period from 1 July 2000 to 30 June 2001 to cover the cost of investigation travel by staff of the Office of Internal Oversight Services. (The cost of audits of peacekeeping operations by the Office is separately budgeted for in budgets of each of the peacekeeping operations.)

117. **Communications**. Provision is made in the amount of $8,000 for telephone and facsimile charges relating to communication between Headquarters and peacekeeping missions as needed during the course of field audits.

V. Outstanding tasks remaining for completed and closed peacekeeping operations and the Field Administration and Logistics Division for the period from 1 July 2001 to 30 June 2002

Table 71

A. Completed and closed peacekeeping operations

Peacekeeping operation	*Tasks to be performed*	*Department office involved*
Completed missions		
UNMIH	Preparation of final performance report; review of claims for contingent-owned equipment	DPKO PFD T CS
United Nations Peace Forces, includes UNPROFOR UNPREDEP UNCRO	Processing of contingent-owned equipment cases by Headquarters Property Survey Board; settlement of claims from troop-contributing countries against accounts payable; recovery of expenditure for items that should have been provided by host Governments under status-of-forces agreements; monitoring of surplus balances held in special accounts	DPKO PFD AD T CS OLA
UNOSOM II, includes UNOSOM I	Preparation of final financial performance report; review of claims from troop-contributing countries for goods and services (including contingent-owned equipment); processing of claims for death and disability reimbursement; processing of Headquarters Property Survey Board cases, including contingent-owned equipment; settlement of non-government claims and arbitration cases; settlement of claims from troop-contributing countries against accounts payable; settlement of accounts payable and receivable (staff and vendors); monitoring of the special account fund balance; closure of Trust Fund for Somalia	DPKO PFD AD T CS OHRM OLA

Peacekeeping operation	*Tasks to be performed*	*Department/office involved*
ONUMOZ	Processing of Headquarters Property Survey Board cases for contingent-owned equipment; settlement of accounts payable and receivables (staff and vendors); monitoring of special account fund balance	DPKO PFD AD T
UNAMIR, includes UNOMUR	Preparation of final performance report and report on disposition of assets; processing of Headquarters Property Survey Board cases, including contingent-owned equipment; processing of claims for death and disability reimbursement; settlement of an arbitration case; settlement of claims from troop-contributing countries against accounts payable; settlement of accounts payable and receivable (staff and vendors); monitoring of the special account fund balance	DPKO PFD AD T CS OHRM
MINURCA	Preparation of final performance report and report on disposition of assets; review and processing of claims from troop-contributing countries for contingent-owned equipment; processing of Headquarters Property Survey Board cases; processing of claims for death and disability reimbursement; settlement of claims from troop-contributing countries against accounts payable; settlement of accounts payable and receivable (staff and vendors); monitoring the special account fund balance; closure of Trust Fund for support of MINURCA activities	DPKO PFD AD T CS OHRM
MONUA, includes UNAVEM	Preparation of final performance report and report on disposition of assets; review and processing of claims from troop-contributing countries for contingent-owned equipment; processing of Headquarters Property Survey Board cases, including contingent-owned equipment; processing of claims for death and disability reimbursement; settlement of claims from troop-contributing countries against accounts payable; settlement of accounts payable and receivable (staff and vendors); monitoring of special account fund balance	DPKO PFD AD T CS OHRM
UNOMIL	Preparation of final performance report; settlement of claims from troop contributor against accounts payable; settlement of accounts payable and receivable (staff and vendors); monitoring of the special account fund balance; closure of Trust Fund for the Implementation of the Cotonou Agreement in Liberia	DPKO PFD AD T CS OLA
UNTAES, includes UNPSG	Preparation of final performance report; review of claims from troop-contributing countries for contingent-owned equipment and death and disability reimbursement; settlement of claims from troop-contributing countries against accounts payable; review of unliquidated	DPKO PFD AD T CS

Peacekeeping operation	*Tasks to be performed*	*Department office involved*[a]
	obligations; monitoring of surplus balances held in special account; processing of Headquarters Property Survey Board cases involving contingent-owned equipment	OHRM
UNSMIH, includes UNTMIH MIPONUH	Preparation of final performance report; review of claims from troop-contributing countries for contingent-owned equipment and death and disability reimbursement; settlement of claims from troop-contributing countries against accounts payable; review of unliquidated obligations; monitoring of surplus balances held in special account; processing of Headquarters Property Survey Board cases involving contingent-owned equipment	DPKO PFD AD T CS OHRM
UNPREDEP	Preparation of final performance report; review of claims from troop-contributing countries for contingent-owned equipment and death and disability reimbursement; settlement of claims from troop-contributing countries against accounts payable; review of unliquidated obligations; monitoring of surplus balances held in special account; processing of Headquarters Property Survey Board cases involving contingent-owned equipment	DPKO PFD AD T CS OHRM
UNMOT	Preparation of liquidation budget including report on disposition of assets; processing of Headquarters Property Survey Board cases; processing of claims for death and disability reimbursement; settlement of claims placed in accounts payable; monitoring of surplus balance held in special account	DPKO PFD AD T CS OHRM
Closed missions		
UNIIMOG	Monitoring of surplus balance in special account for UNIIMOG	PFD AD
UNTAG	Monitoring of special account fund balance	PFD AD
ONUSAL, includes ONUCA	Monitoring of surplus balance held in special account	PFD AD

[a] AD Accounts Division
CS Contributions Service
DPKO Department of Peacekeeping Operations
OHRM Office of Human Resources Management
OLA Office of Legal Affairs
PFD Peacekeeping Financing Division
T Treasury

B. Other outstanding tasks in the Field Administration and Logistics Division

Organizational unit	*Tasks to be performed*	*Department office involved*
		ICAO
Logistics and Communications Service		
Transport Section	(a) Comprehensive revision of the United Nations air operating procedures and airworthiness standards analysis;	
	(b) Training programme of air specialists;	
	(c) Development of an automated database for cataloguing information about air carriers used by the United Nations and tracking of their performance;	
	(d) Assessment of airfield and aeronautical services provided to field missions by host Governments;	
	(e) Review and updating of appropriate sections of logistics manuals in respect of surface transport policy and practice matters;	
	(f) Enhanced management of the vehicle acquisition programme;	
	(g) Setting up and sustaining a professional development programme for transport officers.	
Supply Section	(a) Expansion of the use of systems contracts;	
	(b) Development of a full electronic database that provides ongoing contract management, monitoring and reporting capabilities for field missions and Headquarters;	
	(c) Review of contract specifications for airfield services, fuel, rations, pumping equipment and public relations equipment;	
	(d) Timely settlement of outstanding claims and disputes;	
	(e) Timely and complete filing of correspondence from closed missions to provide the documentary material needed for ongoing research into claims and other issues. Currently, many of these files are contained in cardboard boxes that have not been catalogued or reviewed for content. The backlog on filing of current documents increases daily with filing done on an ad hoc basis.	

Organizational unit	*Tasks to be performed*	*Department office involved*
Finance Management and Support Service		
Office of the Chief	There is an urgent need to prepare field budget and finance handbooks for use by the field.	
Claims and Information Management Section	(a) Owing to the change in procedures and the increased number of peacekeeping operations, a backlog is building in the area of Claims and Information Management Section. The new contingent-owned equipment reimbursement procedures, including negotiation of agreements between the United Nations and potential troop contributors and ensuing claims review and processing, requires additional attention by claims staff;	
	(b) In addition, staffs are seeking to prevent a build-up of backlog in the areas of letters of assist and contingent-owned equipment claims processing;	
	(c) In respect of liquidated missions, 86 contingent-owned equipment and 89 letters of assist claims remain outstanding. 403 contingent-owned equipment and 97 letters of assist claims pertaining to existing missions remain pending. It is also estimated that there is a backlog on processing of approximately 1,365 write-off cases.	
Personnel Management and Support Service		
Administration and Information Management Section	(a) As of end February 2001, the Administration and Information Management Section had a backlog of 28 administrative reports in addition to which a further 27 are received on a weekly basis. The reports should be processed within one week. The rolling backlog of reports thus represents a two-week delay in processing. The Section also receives 27 weekly personnel activities reports in addition to which there is a backlog of 39 reports to be responded to and processed. The reports should be processed within 72 hours (3 days). The response time is now approximately 7½ days;	
	(b) The Section has a current backlog of 526 personnel actions to be processed. The time required to payroll new staff currently takes from three to six months;	

Organizational unit	*Tasks to be performed*	*Department/office involved*
	(c) There is a current backlog of 42.5 boxes of personnel filing requiring 127 weeks to clear. No additional resources are available to clear this backlog, which will therefore continue to accumulate.	
Staffing Support Section	At this time, there are 750 vacant posts out of a total of 5,311 posts bringing the average vacancy rate to 14 per cent. A thorough review of approximately 5,200 applications still needs to be undertaken. The Personnel Management and Support Service receives approximately 150 applications per day. There are approximately 50-60 government travel claims outstanding.	